

THE CORPORATION OF THE TOWNSHIP OF BROCK

MUNICIPAL ADMINISTRATION BUILDING

FINANCE COMMITTEE

SESSION FOUR

MONDAY, APRIL 10, 2006

The Fourth Meeting of the Finance Committee of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, April 10, 2006, in the Municipal Administration Building Council Chamber.

Members present:	Mayor:	Keith Shier
	Regional Councillor:	Larry O'Connor
	Councillors:	Karen Windatt
		John Grant
		Reg Starr
		Debbie Bath
		Allan Simpson

Staff Members present:	Clerk-Administrator George S. Graham (recording the minutes)
	Deputy Clerk-Administrator Thomas G. Gettinby
	Clerk-Stenographer Susan Creighton
	Treasurer Michael Legge

I. CALL TO ORDER

Chair Reg Starr called the meeting to order at 12:00 p.m.

II. CONFIRMATION OF MINUTES

(1) 3rd meeting - March 13/06

Resolution No. 1-4

MOVED BY Larry O'Connor that the minutes of the 3rd meeting of the Finance Committee as held on March 13, 2006, be adopted as typed and circulated.

MOTION CARRIED

III. HEARING OF DEPUTATIONS - N I L

IV. PETITIONS - N I L

V. COMMUNICATIONS REFERRED OR SUBMITTED TO COMMITTEE

600 CTM Brochure Display – 2006 Brochure Distribution

Councillor Debbie Bath advised that during the recent Maple Syrup Festival, she had the opportunity to speak with Marlene Werry, Rural Economic Development Officer for Durham Region with respect to the brochure displays which have been set up through Durham Transit at the area ticket outlets, and the need for Economic Development to support a mechanism for Durham's area municipalities to be able to self promote themselves region wide, possibly through the transit brochure displays or a similar set up. Ms. Werry advised that she would speak further with her supervisor in this regard and report back.

618 Ministry of Education – 2006 Proportions of Enrolment for purposes of *Education Act*, subsections 238(2) and 257.83(3)

569 T.G. Gettinby – memo re: Summer Day Camp Program

Councillor Debbie Bath requested that the session numbering be changed on the 2006 Summer Day Camp Registration Forms, if they have not already been printed, to reflect Sessions 1 and 2 in Sunderland, Sessions 3 & 4 in Cannington, Sessions 5 & 6 in Beaverton and Session 7 in Sunderland.

The Deputy Clerk-Administrator advised that just this morning the registration forms were printed by staff and further the form has been on the municipal website since February.

Councillor Bath requested that this change be kept in mind for next year.

648 Ombudsman Ontario – *MPAC in credibility crisis*; and “Getting it Right” Executive Summary

654 Michael Legge – memo re: Outstanding Item – Payment of Accounts – June 20/05

655 Michael Legge – Report 2006-FI-04 – Cell Phone Contracts – Township Staff

Councillor Karen Windatt thanked the Treasurer for the information contained within Report No. 2006-FI-04.

Regional Councillor Larry O’Connor also thanked the Treasurer for the information provided within communication 655, noting that it was he that originally requested the information in this regard.

666 mpac – response re: Ontario Ombudsman report – press release

671 Ombudsman Ontario – Ombudsman Report: Getting It Right

Councillor Debbie Bath advised that she is pleased with the findings of the Ontario Ombudsman with respect to MPAC and hopes that MPAC will implement the recommended suggestions and justify assessments. She thanked members of the committee for their support to bring about accountability to the MPAC process.

Councillor John Grant agreed with Councillor Bath’s comments, stating further it is good news that MPAC plans to implement immediately, 18 of the 22 recommendations, with the balance to be implemented in the near future. He looks forward to an improvement in the process, noting that residents have in the past been intimidated by the process.

Resolution No. 2-4

MOVED BY Karen Windatt that Brock Township Finance Committee receive communications # 600, 618, 569, 648, 654, 655, 666, 671 for information and file.

MOTION CARRIED

576 T.G. Gettinby – Report 2006-FI-03 – Website Proposal – Chryxus Corporation

Resolution No. 3-4

MOVED BY Larry O’Connor that Finance Committee approve the recommendation contained within Report 2006-FI-03 and purchase the required hardware and software for Brock Township’s web page, reference # 576/06.

MOTION CARRIED

Councillor Debbie Bath thanked staff for the report, advising that this upgrade is long overdue and will provide valuable information to the public.

599 Cannington Lions Club – requesting support re: Canada Day 2006 activities

Resolution No. 4-4

MOVED BY Larry O’Connor that Finance Committee request staff to provide appropriate support to the Cannington Lions Canada Day Committee reference communication # 599/06.

MOTION CARRIED

Regional Councillor O'Connor clarified that the intent of the motion is not to purchase a sponsorship but to promote the event and provide garbage cans, etc.

718 Michael Legge – Report 2006-FI-05 – Debenture Issue – Two Triple Combination Pumper Trucks – Fire Department

Resolution No. 5-4

MOVED BY Karen Windatt that Brock Township Finance Committee receive communication # 718/06 and approve the recommendation re issuing of debentures for the financing of pumpers for the Brock Fire Department.

MOTION CARRIED

Mayor Keith Shier enquired what the difference is in the trucks and was advised by the Treasurer that the trucks are the same, however the truck for Hall No. 1 required new equipment whereby the truck for Hall No. 3 was fitted with the equipment on the old truck, thus the difference in the total costs.

Mayor Keith Shier enquired respecting a debenture for the new fire hall and was advised by the Treasurer that in order to get the best interest rate the debenture for this project will be included with the next available regional debenture issue, possibly this fall or next spring.

Regional Councillor Larry O'Connor enquired whether there is need to give the Region an indication now of our need for a debenture for the new fire hall and was advised by the Treasurer that he does not feel this is necessary as he is aware of some large projects in the southern portion of the region that will require debenturing.

Regional Councillor O'Connor enquired whether the municipality benefits by debenturing through Durham Region due to their triple A credit rating and was advised by the Treasurer that there are some benefits, however the municipality must debenture through Durham Region regardless. Regional Councillor O'Connor commented that the interest savings has a value and would this value be comparable to the price of defibrillators? He was advised by the Treasurer this would most likely be the case, however he has not undertaken a specific calculation in this regard.

Councillor John Grant enquired as to what will be done with the retiring fire trucks and was advised that the truck from Hall #1 has been stripped of useful items and that the truck from Hall #3 now serves as a backup. Neither of the old trucks have any resale value in this instance.

735 Sunderland Historical Society, Larry Doble – e-mail re: purchase of promotional cloth tote bags

Resolution No. 6-4

MOVED BY Allan Simpson that the Finance Committee offer assistance to the request made by the Sunderland and Cannington Historical Societies as to the purchase of promotional cloth tote bags, as per communication # 735.

Councillor Karen Windatt requested clarification as to exactly the level of support indicated within resolution number 6-4, and was advised that the intent is to support the request financially.

Mayor Keith Shier commented that there is little money in the budget for this type of promotional project and that the request is not in keeping with the municipality's no grants policy.

Regional Councillor Larry O'Connor commented that there is a line within the budget for promotion and that this would be a good opportunity to promote the municipality. He enquired whether this request should be referred for budget consideration, to which the Treasurer confirmed that there is a line in the budget for promotion and that the \$350.00 being requested is nominal.

Councillor John Grant commented that this venture would not only promote Brock Township but businesses in Brock as well and that the CNE is a good promotional venue.

He does support the venture, however would like to know who the other sponsors would be.

Councillor Debbie Bath expressed concern that the municipality recently supported the Dog Sled Races in Cannington by way of purchasing a sponsorship, however during this meeting, denied the request for sponsorship from the Cannington Lions Club Canada Day Committee, and how does the committee decide who to sponsor and who not to sponsor when all of the local groups provide a benefit to the municipality.

Mayor Keith Shier advised that he has spoken briefly to Mr. Larry Doble of the Sunderland Historical Society and that he does not feel that the timeline for a decision in this regard is such that a decision cannot be delayed until answers to questions raised can be answered and the committee is sure of the direction it will take.

Resolution No. 7-4

MOVED BY Karen Windatt that Resolution Number 6-4 be tabled to the next Finance Committee meeting or to an earlier meeting if required.

MOTION CARRIED

Resolution No. 6-4

MOVED BY Allan Simpson that the Finance Committee offer assistance to the request made by the Sunderland and Cannington Historical Societies as to the purchase of promotional cloth tote bags, as per communication # 735.

MOTION TABLED

Resolution No. 8-4

MOVED BY Debbie Bath that we break for lunch at 12:45 p.m. to reconvene at 1:45 p.m. in the same place.

MOTION CARRIED

Chair Reg Starr reconvened the meeting at 1:55 p.m.. Councillors Grant and Bath did not reattend the meeting until 2:00 p.m.

VI. REPORTS OF SUBCOMMITTEES - N I L

VII. GENERAL ITEMS & ENQUIRIES

- (1) Payment of Accounts

Resolution No. 9-4

MOVED BY Karen Windatt that Department No. 20 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for the Building Department in the amount of \$246.52 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Councillor Karen Windatt enquired whether Scugog Signs is the usual supplier of 911 signs and would this sign be a replacement or new sign, for which the cost would be recovered by the municipality? She was advised by the Deputy Clerk-Administrator that another sign supplier is also used for 911 signage and that if the sign is a replacement the cost is recoverable, however if it is a new sign, it is provided at no cost to the property owner.

Resolution No. 10-4

MOVED BY Karen Windatt that Department No. 21 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for Canine Control in the amount of \$1,484.77 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 11-4

MOVED BY Karen Windatt that Department No. 22 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for By-law Enforcement in the amount of \$370.89 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 12-4

MOVED BY Karen Windatt that Department No. 23 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for Livestock Claims/Fenceviewers in the amount of \$340.93 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 13-4

MOVED BY Karen Windatt that Department No. 25 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for the Fire Department in the amount of \$19,603.85 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 14-4

MOVED BY Keith Shier that Department No. 36 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for Brock Library Board, in the amount of \$4,988.75 be received for the information of the committee.

MOTION CARRIED

Councillors Bath and Grant entered the meeting at 2:00 p.m.

Resolution No. 15-4

MOVED BY Allan Simpson that Department No. 40 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for the Roads Department in the amount of \$111,906.84 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Regional Councillor Larry O'Connor enquired of the Treasurer whether he has ever undertaken an analysis of the impact of increasing fuel costs on the municipal budget and was advised that an actual analysis has never been done but that the budget is adjusted accordingly. Regional Councillor O'Connor suggested that such an analysis might be worthwhile.

Councillor Karen Windatt enquired of the Treasurer whether a projected fuel increase had been built into the 2005 municipal budget and was advised that the bulk of the increase is built into internal machine rentals with rising costs being adjusted annually.

Mayor Keith Shier enquired as to the status of the snowplowing/sanding budget in light of the unusual winter we have had and was advised that at the end of the 2005 calendar year the budget in this area was on target.

Mayor Keith Shier enquired whether the municipality has realized more equipment repairs as the result of rough roads and was advised by the Treasurer that this question would be better answered by the Director of Public Works.

Resolution No. 16-4

MOVED BY Allan Simpson that Department No. 45 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for Public Buildings in the amount of \$24,252.04 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 17-4

MOVED BY Allan Simpson that Department No. 55 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for the Sidewalks Department in the amount of \$889.06 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 18-4

MOVED BY Allan Simpson that Department No. 56 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for Parking Lots/Traffic Control in the amount of \$9,167.72 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 19-4

MOVED BY Allan Simpson that Department No. 58 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for the Garbage Department in the amount of \$256.00 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 20-4

MOVED BY Karen Windatt that Department No. 59 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for the Streetlights in the amount of \$8,966.56 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 21-4

MOVED BY Allan Simpson that Department No. 61 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for the Beaverton Medical Centre in the amount of \$2,828.46 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 22-4

MOVED BY Larry O'Connor that Department No. 70 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for the Planning and Development Department in the amount of \$7,293.54 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 23-4

MOVED BY John Grant that Department No. 80 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for Region of Durham and School Boards in the amount of \$865,690.68 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 24-4

MOVED BY Keith Shier that Department No. 90 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for Human Resources & Skills Development Canada in the amount of \$1,314.25 be received for the information of the committee.

MOTION CARRIED

Councillor Allan Simpson commented respecting the \$10.00 missing comment on the voucher and was advised that \$10.00 was missing from the CERC petty cash which has since been replaced. Councillor Simpson enquired whether staff know what happened to the money and was advised they have a good idea.

Resolution No. 25-4

MOVED BY Keith Shier that Department No. 96 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for North Durham Homelessness in the amount of \$6,972.78 be received for the information of the committee.

MOTION CARRIED

Resolution No. 26-4

MOVED BY Debbie Bath that Department No. 10 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for the Beaverton Arena in the amount of \$6,231.07 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 27-4

MOVED BY Debbie Bath that Department No. 11 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for the Cannington Arena in the amount of \$7,681.61 be approved and the Treasurer be authorized to pay the same.

MOTION CARRIED

Resolution No. 28-4

MOVED BY Debbie Bath that Department No. 12 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for the Sunderland Arena in the amount of \$7,600.20 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Regional Councillor Larry O'Connor commented on the cost of bulb replacement at the Sunderland Arena at a cost of \$97.55 and was advised by the Treasurer that this cost is for 20 bulbs which are used in the refrigeration system warning panel.

Resolution No. 29-4

MOVED BY John Grant that Department No. 30 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for General Administration in the amount of \$46,120.24 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 30-4

MOVED BY Debbie Bath that Department No. 35 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for the Parks Department in the amount of \$765.42 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 31-4

MOVED BY Debbie Bath that Department No. 37 of the transaction listing dated April 5, 2006 being the Statement of Accounts Payable for Grants, Manilla & Wilfrid Halls in the amount of \$1,100.00 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Councillor Debbie Bath noted that cheque number 217775 payable to the Sunderland Coop is split between the Manilla Hall and the Cannington Library. She was advised by the Treasurer that this invoice has been coded incorrectly to Department 37 instead of Department 36, however that it has been entered correctly into the general ledger. She was assured that this will be corrected and that the account pertaining to the Cannington Library will not go against the Manilla Hall budget.

(2) Regional Councillor Larry O'Connor re: Associate Medical Officer of Health

Resolution No. 32-4

MOVED BY Larry O'Connor that Brock Finance Committee recognize the value of the creation of an additional Associate Medical Officer of Health at 100% provincial funding would have no financial impact on the regional tax levy, we request support for an .8FTE Associate Medical Officer of Health in the regional budget.

Regional Councillor Larry O'Connor addressed this motion, in support of same, advising that the Durham Region Health Department is not in compliance with their program numbers and that in 2005 in a report of the Chief Medical Officer of Health, it was noted that the retention of public health staff is a real challenge. In 1994 Durham Region included an Associated Medical Officer of Health in their budget, this position being 100% funded by the province, however since that time vaccines have increased by 25%, children's immunization is up 45%, reportable illnesses requiring Ministry of Health attention has increased by 45%. In addition, reportable illnesses requiring investigation and an order to be issued, has increased a further 18%, in addition to the 45% previously referenced. An Associate Medical Officer of Health, at 100% funding by the Ministry of Health, was requested within the 2005 regional budget, however cut there from. Regional Councillor O'Connor advised that Durham Region is growing with more long term beds since the SARS epidemic and the growing potential of a pandemic, and that we need to support this position especially when it would be 100% funded by the Ministry. Regional Councillor O'Connor advised it is his intent to again raise this issue at regional council and further it is his intent to provide each member of the Brock Council with a copy of the article addressing the resignation of Durham's current Associate Medical Officer of Health, Dr. Donna Reynolds.

Mayor Keith Shier advised he has mixed feelings with respect to the motion, and feels that there could be other issues respecting this matter, specifically that the position would not be 100% funded after the first year. He advised there has been some history between the Health and Social Services Department and other regional departments in that the other departments have been cut to finance Health and Social Services programs. He advised that this motion will create serious debate at the regional level and is not sure whether Brock Township should be trying to influence regional debate.

Resolution No. 32-4

MOVED BY Larry O'Connor that Brock Finance Committee recognize the value of the creation of an additional Associate Medical Officer of Health at 100% provincial funding would have no financial impact on the regional tax levy, we request support for an .8FTE Associate Medical Officer of Health in the regional budget.

MOTION CARRIED

(3) Councillor Debbie Bath – Promotional Grants and Sponsorship Policy

Resolution No. 33-4

MOVED BY Debbie Bath that Finance Committee requests staff to include a section in the 2006 budget to allow for consideration of grants i.e. promotional requests and community sponsorships.

MOTION CARRIED

(4) Public Questions and Clarification

There were no public questions for clarification.

(5) Michael Legge, Treasurer – 2006 Municipal Budget

Treasurer Michael Legge advised that staff are now in a position to present the first draft of the 2006 Township of Brock budget and enquired when the committee would be available for this presentation.

After considerable discussion, it was determined that this presentation be made on May 1, 2006 following the regularly scheduled meetings and that the second draft be available for discussion at the May 15 Finance Committee meeting.

(6) Councillor Allan Simpson re: Brock Official Plan

Councillor Allan Simpson enquired of Regional Councillor Larry O’Connor the process to follow should one wish to have further input into the proposed Brock Official Plan, and was advised that the most appropriate time would be when the Plan is referred back to the Planning Committee, following the May 1 public meeting.

VIII. ADJOURNMENT

Resolution No. 34-4

MOVED BY Larry O’Connor that we do now adjourn at 2:45 p.m.

MOTION CARRIED

CHAIR

SECRETARY