

**THE CORPORATION OF THE TOWNSHIP OF BROCK**

**MUNICIPAL ADMINISTRATION BUILDING**

**FINANCE COMMITTEE**

**SESSION TEN**

**MONDAY, JUNE 19, 2006**

The Tenth Meeting of the Finance Committee of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, June 19, 2006, in the Municipal Administration Building Council Chamber.

Members present:	Mayor:	Keith Shier
	Regional Councillor:	Larry O'Connor
	Councillors:	Karen Windatt
		John Grant
		Reg Starr
		Debbie Bath
		Allan Simpson

Staff Members present:	Clerk-Administrator George S. Graham (recording the minutes)
	Deputy Clerk-Administrator Thomas G. Gettinby
	Clerk-Stenographer Susan Creighton
	Treasurer Michael Legge

**I. CALL TO ORDER**

Chair Reg Starr called the meeting to order at 12:50 p.m.

**II. CONFIRMATION OF MINUTES**

- (1) 6th meeting – May 15/06
- (2) 7th meeting – May 24/06
- (3) 8th meeting – May 29/06
- (4) 9th meeting – June 5/06

**Resolution No. 1-10**

MOVED BY Larry O'Connor that the minutes of the 6th, 7th, 8th and 9th meetings of the Finance Committee as held on May 15, May 24, May 29 and June 5, 2006, respectively, be adopted as typed and circulated.

**MOTION CARRIED**

**III. HEARING OF DEPUTATIONS – N I L**

**IV. PETITIONS – N I L**

**V. COMMUNICATIONS REFERRED OR SUBMITTED TO COMMITTEE**

1239 Beaverton Meals on Wheels – expressing thanks for donation in memory of Betty Jean Brown

1246 Town of Georgina – request for support of the WAVE Healthy Waters Healthy Yards project

**Resolution No. 2-10**

MOVED BY John Grant that the Finance Committee receive communications 1239 and 1246 for information and file.

**MOTION CARRIED**

1273 Michael Legge – Report 2006-FI-08 – Municipal Insurance Renewal

Resolution No. 3-10

MOVED BY Larry O'Connor that the Finance Committee recommend to Council the approval of Report 2006-FI-08 authorizing staff to enter into the Durham Insurance as per communication # 1273/06.

MOTION CARRIED

VI. REPORTS OF SUBCOMMITTEES – N I LVII. GENERAL ITEMS & ENQUIRIES

- (1) Payment of Accounts

Resolution No. 4-10

MOVED BY Debbie Bath that Department No. 10 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for the Beaverton Arena in the amount of \$8,332.52 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Councillor Karen Windatt noted an account for the Cannington Arena listed within Department No. 10 (Beaverton Arena) and requested that this be corrected. The Treasurer advised that although this appears in the wrong department, it has been expensed correctly in the general ledger.

Councillor Allan Simpson enquired with respect to the account from Beaverton Metal Works for refrigeration trench plates and was advised these plates will be to replace damaged or wooden trench covers in conjunction with the refrigeration system at the Beaverton Arena.

Mayor Keith Shier noted two accounts for elevator/lift maintenance and was advised that the one account is for the actual elevator in the Beaverton Arena whereby the account for the lift pertains to the equipment (lift) used in the arenas to change light bulbs over the ice surface, etc.

Resolution No. 5-10

MOVED BY Debbie Bath that Department No. 11 of the transaction listing dated June 14, 2006 being the Statement of Accounts payable for the Cannington Arena in the amount of \$7,861.05 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 6-10

MOVED BY Debbie Bath that Department No. 12 of the transaction listing dated June 14, 2006, being the Statement of Accounts Payable for the Sunderland Arena in the amount of \$51,289.91 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 7-10

MOVED BY Karen Windatt that Department No. 20 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for the Building Department in the amount of \$360.43 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 8-10

MOVED BY Karen Windatt that Department No. 21 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for Canine Control in the amount of \$2,707.17 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 9-10

MOVED BY Karen Windatt that Department No. 22 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for By-law Enforcement in the amount of \$55.03 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 10-10

MOVED BY Karen Windatt that Department No. 23 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for Livestock Claims/Fenceviewers in the amount of \$559.20 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Councillor Allan Simpson enquired as to how the calf was killed and where the farm is on which the calf was killed, noting further that there have been bears sited within the municipality. He was advised by the Treasurer that this was a coyote kill on a concession 2 (Thorah) property.

Resolution No. 11-10

MOVED BY Karen Windatt that Department No. 25 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for the Fire Department in the amount of \$11,164.02 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 12-10

MOVED BY John Grant that Department No. 30 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for General Administration in the amount of \$89,039.82 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 13-10

MOVED BY Debbie Bath that Department No. 35 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for the Parks Department in the amount of \$5,438.03 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 14-10

MOVED BY Keith Shier that Department No. 36 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for Brock Library Board in the amount of \$14,800.60 be received for the information of the committee.

MOTION CARRIED

Resolution No. 15-10

MOVED BY Debbie Bath that Department No. 37 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for Grants, Manilla & Wilfrid Halls in the amount of \$2,063.10 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 16-10

MOVED BY Allan Simpson that Department No. 40 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for the Roads Department in the amount of \$93,878.10 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 17-10

MOVED BY Allan Simpson that Department No. 45 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for Public Buildings in the amount of \$27,467.28 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 18-10

MOVED BY Allan Simpson that Department No. 55 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for the Sidewalks Department in the amount of \$422.43 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Councillor Karen Windatt enquired what Perma Patch is used for and was advised it is a material used by municipal staff to patch sidewalks.

Resolution No. 19-10

MOVED BY Allan Simpson that Department #56 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for the Parking Lots and Traffic Departments in the amount of \$1,855.00 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Mayor Keith Shier enquired with respect to the services of Golder Associates and was advised by the Clerk-Administrator that Golder Associates is a firm similar to TSH and that they have been conducting stability testing in parking lots in conjunction with future paving requirements.

Councillor Allan Simpson enquired respecting the MTO Requester Agreement and was advised this agreement will permit the By-law Enforcement Officer, Jen Holder to access MTO records electronically. Councillor Simpson enquired whether there is a cost each time the system is accessed by staff and whether it will be cost effective. He was advised that there is a cost associated with the service, however that the \$250.00 charge is a one time fee.

Resolution No. 20-10

MOVED BY Allan Simpson that Department No. 58 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for the Garbage Department in the amount of \$4,464.93 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Councillor Debbie Bath enquired respecting the purchase of 10 garbage domes and was advised by the Treasurer that these domes are used to fit over garbage barrels. The

Clerk-Administrator advised that these are replacement domes for the barrels which are to be placed in our parks.

Resolution No. 21-10

MOVED BY Karen Windatt that Department No. 59 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for the Streetlights in the amount of \$13,482.89 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 22-10

MOVED BY Allan Simpson that Department No. 61 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for the Beaverton Medical Centre in the amount of \$4,186.00 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 23-10

MOVED BY Larry O'Connor that Department No. 70 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for the Planning and Development Department in the amount of \$14,444.82 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 24-10

MOVED BY Keith Shier that Department No. 90 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for Human Resources & Skills Development Canada in the amount of \$3,037.80 be received for the information of the committee.

MOTION CARRIED

Resolution No. 25-10

MOVED BY Keith Shier that Department No. 96 of the transaction listing dated June 14, 2006 being the Statement of Accounts Payable for North Durham Homelessness in the amount of \$4,171.38 be received for the information of the committee.

MOTION CARRIED

(2) Council Report – May 31, 2006

Councillor John Grant questioned Reserve Funds++ on page 1 of the Council Report and was advised that these two figures total the figures at the bottom of page 1 under ++Total Reserves/Reserve Funds.

Councillor Allan Simpson enquired whether the federal gas tax is a one time grant and if not when can we expect to receive the 2006 grant. He was advised by the Treasurer that it is not a one time grant and that the grant monies were received in December 2005, however the grant monies are anticipated earlier than December in 2006. The 2006 grant monies will amount to the same as was received in 2005.

Resolution No. 26-10

MOVED BY Larry O'Connor that the Council Report dated May 31, 2006 be received for the information of the Brock Finance Committee.

MOTION CARRIED

- (3) Resolution required re: payment of accounts during July and August, 2006

Resolution No. 27-10

MOVED BY Larry O'Connor that the Treasurer be authorized to pay the accounts payable for the months of July and August 2006, due to the summer recess for Council.

MOTION CARRIED

- (4) Tabled Resolution 6-4 from April 10/06 Finance meeting re: Sunderland and Cannington Historical Societies purchase of promotional cloth tote bags

No further information was available in this regard at this time.

- (5) Councillor Debbie Bath – 2006-2008 CERC Agreement

Resolution No. 28-10

MOVED BY Debbie Bath that Finance Committee authorizes the Mayor and Clerk-Administrator to enter into a two year Federal Funding Agreement with HRSDC for the operation of the Brock Township Community Employment Resource Centre.

MOTION CARRIED

- (6) Councillor Debbie Bath – Summer Works Student Exchange Program

Councillor Debbie Bath requested the support of the committee with respect to participating in the Summer Works Student Exchange Program, advising that if approved, this student would work at the summer camp. The student would be subsidized under the subject program insofar as the actual wage paid.

Councillor Karen Windatt enquired whether any expense would be incurred by the municipality in this regard and was advised by the Clerk-Administrator that the student would be added to the municipality's WSIB coverage and be paid through the municipal payroll.

The Deputy Clerk-Administrator advised that the municipality annually applies for HRDC funding for three students, one at the harbour and 2 for the summer camp and that funding this year was received for the harbour student only.

Mayor Keith Shier enquired whether this is an exchange and by participating in such a program we are not depriving a local student of a job, and was advised by the Clerk-Administrator that it is an exchange program and will not affect local hiring.

Resolution No. 29-10

MOVED BY Debbie Bath that Finance Committee has no objection to Brock Township entering into an agreement with the Summer Works Student Exchange who offers a grant as part of the Federal Government's Youth Initiative Program.

MOTION CARRIED

- (7) Treasurer Michael Legge – Final 2006 Tax Bills

Treasurer Michael Legge confirmed that the final 2006 municipal tax bills are being mailed out today.

Councillor Allan Simpson referenced the suggestion of Denise Wilson as made during the Protection to Persons & Property Committee insofar as an insert in the tax bill explaining the provisions of the municipal burning by-law and was advised by the Clerk-Administrator that although this information might be added to an existing insert in the tax bill, the bills are at their weight limit before having to add extra postage at this point in time.

(8) Public Questions and Clarification

There were no public questions for clarification.

VIII. ADJOURNMENT

Resolution No. 30-10

MOVED BY Larry O'Connor that we do now adjourn at 1:35 p.m.

MOTION CARRIED

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CHAIR

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SECRETARY