

THE CORPORATION OF THE TOWNSHIP OF BROCK

MUNICIPAL ADMINISTRATION BUILDING

FINANCE COMMITTEE

SESSION TWELVE

MONDAY, SEPTEMBER 25, 2006

The Twelfth Meeting of the Finance Committee of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, September 25, 2006, in the Municipal Administration Building Council Chamber.

Members present:	Mayor:	Keith Shier
	Regional Councillor:	Larry O'Connor
	Councillors:	Karen Windatt
		John Grant
		Reg Starr
		Debbie Bath
		Allan Simpson

Staff Members present:	Deputy Clerk-Administrator Thomas G. Gettinby (recording the minutes)
	Clerk-Stenographer Susan Creighton
	Treasurer Michael Legge

I. CALL TO ORDER

Chair Reg Starr called the meeting to order at 1:40 p.m.

II. CONFIRMATION OF MINUTES

- (1) 10th meeting – June 19/06
- (2) 11th meeting – June 26/06

Resolution No. 1-12

MOVED BY Larry O'Connor that the minutes of the 10th and 11th meetings of the Finance Committee as held on June 19 and 26, 2006, respectively, be adopted as typed and circulated.

MOTION CARRIED

III. HEARING OF DEPUTATIONS – N I L

IV. PETITIONS – N I L

V. COMMUNICATIONS REFERRED OR SUBMITTED TO COMMITTEE

1448 Ministry of Municipal Affairs and Housing – New Accounting and Reporting Requirements

Councillor Debbie Bath enquired of the Treasurer whether the new accounting and reporting requirements referenced in communication 1448 will impact the municipality and was advised it will have a significant impact in that it will be a major undertaking to inventory the municipality's tangible capital assets, inclusive of roads, bridges and sidewalks, prior to 2009 when this comes into effect. It will involve costing each item within the inventory and determining the useful life. The Treasurer advised that some municipalities are hiring additional staff prepare this information.

Councillor Debbie Bath asked how this will work in terms of MacLeod Park as a municipal asset and was advised it would be set up as a land asset, however not depreciated, where in the instance of roads, bridges and buildings, if improvements are undertaken, the useful life of the item will need to be adjusted.

Councillor Debbie Bath enquired as to the benefit of these new requirements and was advised by the Treasurer that it will put municipalities in line with the private sector who are currently required to do this as well as to provide a better picture of infrastructure and the gap between infrastructure funding. Councillor Bath commented that it does not make sense to have to obtain additional staff, and spend money in order to obtain

additional funding to which the Treasurer advised that he does not foresee the need for additional staff in the short term, however it may be necessary in the future to maintain the inventory. He advised that in the short term, monies may need to be expended on consultants.

Mayor Keith Shier enquired whether there is any chance that this legislation will not be implemented and was advised this is not the case, the question being whether the extra work will benefit the municipality.

Councillor John Grant commented on the fact that additional costs have been alluded to in order to implement this legislation and was advised by the Treasurer aside from extra staff, software is being developed whereby road data in particular would be inputted and the value determined, however this software will have a cost.

Councillor Debbie Bath enquired whether the Province will go through this same process and was advised that the Federal and Provincial Governments have already gone through this process.

1552 Durham Clerk's Department – 2006 Debenture By-laws

1632 Ontario 9-1-1 Advisory Board – 911 Advisory Board Seeks Your Assistance – request for donation

Resolution No. 2-12

MOVED BY Larry O'Connor that the Finance Committee receive and file correspondence # 1448, 1552, 1632.

MOTION CARRIED

1975 AMO - request for contribution to OMERS Special Fund

Resolution No. 3-12

MOVED BY Keith Shier that Brock Township Council pay the \$264.81 dollars that Brock has been allotted for the special AMO OMERS support fund, re: 1975.

MOTION CARRIED

Councillor John Grant enquired why the municipality is paying this money and was advised by the Treasurer that this is a special fund which AMO has set up since the deregulation of OMERS, which will provide for AMO to monitor the OMERS Pension Plan on behalf of member and non-member municipalities.

Mayor Keith Shier commented that the amount requested is not a lot of money for the benefit derived.

1997 Golf Tournament Committee – Report 2006-FI-10 – 2006 Charity Golf Tournament

Resolution No. 4-12

MOVED BY Karen Windatt that Brock Township Finance Committee receive communication # 1997/06, Report 2006-FI-10 and a deadline for applications be set for November 1st.

MOTION CARRIED

Councillor Windatt advised that the November 1, 2006 deadline is to permit the existing Golf Tournament Committee the opportunity to deal with the applications prior to the end of this term of council.

Councillor John Grant enquired whether existing applications will be dealt with as well by November 1 and was advised by the Treasurer that this will include applications from the second round in 2005 as well as the applications from 2006.

VI. REPORTS OF SUBCOMMITTEES – N I LVII. GENERAL ITEMS & ENQUIRIES

(1) Payment of Accounts

Resolution No. 5-12

MOVED BY Debbie Bath that Department No. 10 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for the Beaverton Arena in the amount of \$5,114.53 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 6-12

MOVED BY Debbie Bath that Department No. 11 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for the Cannington Arena in the amount of \$11, 296.96 be approved and the Treasurer be authorized to pay the same.

MOTION CARRIED

Resolution No. 7-12

MOVED BY Debbie Bath that Department No. 12 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for the Sunderland Arena in the amount of \$32,233.51 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 8-12

MOVED BY Karen Windatt that Department No. 20 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for the Building Department in the amount of \$11,122.13 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 9-12

MOVED BY Karen Windatt that Department No. 21 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for Canine Control in the amount of \$4,524.60 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 10-12

MOVED BY Karen Windatt that Department No. 22 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for By-law Enforcement in the amount of \$338.30 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 11-12

MOVED BY Karen Windatt that Department No. 23 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for Livestock Claims/Fenceviewers in the amount of \$5,443.93 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 12-12

MOVED BY Karen Windatt that Department No. 25 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for the Fire Department in the amount of \$197,411.58 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 13-12

MOVED BY John Grant that Department No. 30 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for General Administration in the amount of \$97,181.51 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 14-12

MOVED BY Debbie Bath that Department No. 35 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for the Parks Department in the amount of \$11,664.86 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 15-12

MOVED BY Keith Shier that Department No. 36 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for Brock Library Board, in the amount of \$21,044.75 be received for the information of the committee.

MOTION CARRIED

Mayor Keith Shier enquired of the Treasurer whether the Library Budget is on target for this time of the year and was advised in the affirmative.

Resolution No. 16-12

MOVED BY Debbie Bath that Department No. 37 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for Grants, Manilla & Wilfrid Halls in the amount of \$8,968.50 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 17-12

MOVED BY Allan Simpson that Department No. 38 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for Cemeteries in the amount of \$411.57 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 18-12

MOVED BY Allan Simpson that Department No. 40 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for the Roads Department in the amount of \$413,890.12 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Mayor Keith Shier commented that fuel bills seem to be substantially more and will this impact the budget, to which the Treasurer advised that there will be no impact to the budget on an overall basis as provision for increased fuel costs were provided for within the budget.

Resolution No. 19-12

MOVED BY Allan Simpson that Department No. 45 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for Public Buildings in the amount of \$26,577.85 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 20-12

MOVED BY Allan Simpson that Department No. 56 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for Parking Lots/Traffic Control in the amount of \$4,098.00 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 21-12

MOVED BY Allan Simpson that Department No. 58 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for the Garbage Department in the amount of \$3,848.89 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 22-12

MOVED BY Karen Windatt that Department No. 59 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for the Streetlights in the amount of \$13,707.60 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 23-12

MOVED BY Allan Simpson that Department No. 60 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for the Sunderland Health Centre in the amount of \$120.54 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 24-12

MOVED BY Allan Simpson that Department No. 61 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for the Beaverton Medical Centre in the amount of \$32,850.93 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Regional Councillor Larry O'Connor enquired what equipment the UV light was replaced in and was advised by the Treasurer that it was an air cleaner, however he will look into this further and report back his findings.

Resolution No. 25-12

MOVED BY Larry O'Connor that Department No. 70 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for the Planning and Development Department in the amount of \$35,310.17 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Regional Councillor Larry O'Connor enquired whether the Summer Games invoice is for the Games in 2000 and was advised by the Treasurer in the affirmative in that in early 2001 the municipality was invoiced for their agreed upon portion of the costs as well as a cost over-run. At that time, staff were instructed to pay the additional costs as long as the other Durham municipalities paid their additional costs. Staff have recently had

confirmation from Durham Region that all Durham municipalities have paid and it is in order for Brock to pay as well.

Resolution No. 26-12

MOVED BY Larry O'Connor that Department No. 71 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for Committee of Adjustment in the amount of \$252.40 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Resolution No. 27-12

MOVED BY John Grant that Department No. 80 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for Region of Durham and School Boards in the amount of \$3,017,973.00 be approved and the Treasurer be authorized to pay same.

MOTION CARRIED

Councillor Allan Simpson requested an explanation with respect to cheque number 218671 and was advised that these are the development charges collected on behalf of the school board for which they are now being paid.

Resolution No. 28-12

MOVED BY Keith Shier that Department No. 90 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for Human Resources & Skills Development Canada in the amount of \$46,056.60 be received for the information of the committee.

MOTION CARRIED

Resolution No. 29-12

MOVED BY Keith Shier that Department No. 96 of the transaction listing dated September 20, 2006 being the Statement of Accounts Payable for North Durham Homelessness in the amount of \$4,894.55 be received for the information of the committee.

MOTION CARRIED

(2) Council Report

Resolution No. 30-12

MOVED BY Allan Simpson that the Council Report dated August 31, 2006 be received for the information of the Brock Finance Committee.

MOTION CARRIED

Treasurer Michael Legge advised the committee of certain areas within the budget in which more funds than expected have been generated i.e. supplementary taxes, government grants, investment income, planning fees and Fire Department revenue. He further advised that in the expenditures portion of the budget that the tax department and livestock claims are over budget, however a portion of these expenditures are recoverable.

Regional Councillor Larry O'Connor enquired with respect to the Albert Street tender, and whether the municipality is proceeding with the project. He was advised that most project tenders are coming higher than expected, however that the Albert Street project will proceed although further discussion is required with Durham Region respecting the turning radius. Regional Councillor O'Connor enquired whether the project timeframe will be on target with the opening of the new school. He was advised that this is the municipality's intention.

Councillor John Grant enquired whether COMRIF funding will be received within the budget year and was advised by the Treasurer that these funds are usually slower to be

received resulting in the municipality carrying these expenditures, however there will be no major year end budget impact.

Councillor John Grant enquired as to the status of harbour repairs and was advised by the Deputy Clerk-Administrator that to date no bids have been received to undertake the required work.

- (3) By-law Number 2013-2006-FI – a by-law to cancel, reduce or refund taxes

Resolution No. 31-12

MOVED BY Larry O'Connor that Finance Committee recommend to Council, By-law 2013-2006-FI, a by-law to cancel, reduce or refund taxes be enacted.

MOTION CARRIED

- (4) Councillor Debbie Bath – Sunderland Arena

Councillor Debbie Bath advised that the second compressor at the Sunderland Arena has been replaced and that ice has been installed within the facility.

- (5) Councillor Debbie Bath - Communication No. 2028/06 from Thomas Watpool – request for culvert on unopened concession 11 road allowance

Resolution No. 32-12

MOVED BY Debbie Bath that Brock Township Finance Committee has no objection to the request of Thomas Watpool, reference communication # 2028/06.

MOTION CARRIED

- (6) Public Questions and Clarification

There were no public questions for clarification.

VIII. ADJOURNMENT

Resolution No. 33-12

MOVED BY Allan Simpson that we do now adjourn at 2:37 p.m.

MOTION CARRIED

CHAIR

SECRETARY