

**THE CORPORATION OF THE TOWNSHIP OF BROCK**

**MUNICIPAL ADMINISTRATION BUILDING**

**PARKS & RECREATION COMMITTEE**

**SESSION ONE**

**MONDAY, JANUARY 9, 2006**

The First Meeting of the Parks & Recreation Committee of the Corporation of the Township of Brock, in the Regional Municipality of Durham, was held on Monday, January 9, 2006, in the Municipal Administration Building Council Chamber.

|                  |                      |                |
|------------------|----------------------|----------------|
| Members present: | Mayor:               | Keith Shier    |
|                  | Regional Councillor: | Larry O'Connor |
|                  | Councillors:         | Karen Windatt  |
|                  |                      | John Grant     |
|                  |                      | Reg Starr      |
|                  |                      | Debbie Bath    |

|                 |             |               |
|-----------------|-------------|---------------|
| Members absent: | Councillor: | Allan Simpson |
|-----------------|-------------|---------------|

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|------------------------|---|
| Staff Members present: | Clerk-Administrator George S. Graham<br>(recording the minutes) |
|                        | Deputy Clerk-Administrator Thomas G. Gettinby                   |
|                        | Clerk-Stenographer Susan Creighton                              |
|                        | Facilities Coordinator Mark Warvill                             |

I. CALL TO ORDER

Chair Debbie Bath called the meeting to order at 11:00 a.m.

II. CONFIRMATION OF MINUTES

(1) 10th meeting - December 5/05

Resolution No. 1-1

MOVED BY Larry O'Connor that the minutes of the 10th meeting of the Parks & Recreation Committee as held on December 5, 2005, be adopted as typed and circulated.

MOTION CARRIED

III. HEARING OF DEPUTATIONS - N I L

IV. PETITIONS - N I L

V. COMMUNICATIONS REFERRED OR SUBMITTED TO COMMITTEE

2700 Play Works Partnership – The Cost of Excluding Ontario's Youth From Play: A Call to Action

27 Beaverton Minor Hockey Association – advising that executive of BMHA supports arena advertising program

28 Durham Region Health Department – Arena Survey Report

42 Beaverton Figure Skating Club Inc – advising of approval of proposal re: advertising signage at arena

59 The Cannington Figure Skating Club – advising of approval of proposal re: advertising signage at arena

Resolution No. 2-1

MOVED BY Reg Starr that Brock Township Parks & Recreation Committee receive communications # 2700, 27, 28, 43, 59 for information and file.

MOTION CARRIED

Councillor John Grant requested an update with respect to the advertising proposal put forth by Bob Gibson on behalf of Beaverton Minor Hockey and was advised by the Facilities Coordinator that staff and arena user groups met to discuss the proposal with those arena user groups present having agreed to participate/proceed with the proposal.

At the request of Councillor Starr, Mr. Warvill explained how advertising proceeds would be distributed.

Resolution No. 3-1

MOVED BY Reg Starr that Brock Township Parks & Recreation Committee requests staff to prepare a report for committee identifying the procedure for implementing the profit sharing for advertising signage at arenas, reference communications # 27, 42, 59.

MOTION CARRIED

Regional Councillor Larry O'Connor suggested that the staff report requested be dealt with as quickly as possible and at a special Parks & Recreation Committee meeting, in light of the short winter ice season.

VI. REPORTS OF SUBCOMMITTEES - N I L

VII. GENERAL ITEMS & ENQUIRIES

(1) Chair/Councillor Debbie Bath – Arena Operations

Chair/Councillor Debbie Bath enquired of the Facilities Manager the status of ice rentals at the community arenas and was advised that prime time rentals are filled, however that the municipality continues to receive enquires regarding ice rentals which can be accommodated.

(2) Chair/Councillor Debbie Bath – Sunderland Town Hall Landscape Design Build Services – Request for Proposals

Chair/Councillor Debbie Bath advised that public interest has been expressed in this regard, however, that in order to receive the funding applied for through the South Lake Community Futures Development Corporation, requests for proposals must be obtained.

Facilities Coordinator Mark Warvill highlighted the information in the request for proposal, advising that staff have contacted the South Lake Community Futures Development Corporation to ascertain whether the deadline for the completion of the works proposed could be extended. He advised that the request for proposals is specific to the Sunderland Town Hall, specifically the front and east side of the building, then proceeded to explain the timeline for the contractor selection process as follows:

|   |                               |
|---|-------------------------------|
| RFP issue date  | January 9, 2006               |
| Deadline for requesting clarification of and reporting defects with the RFP | January 13, 2006              |
| Proposal Submission Deadline  | January 25, 2006 by 4:30:00pm |
| Proponent Interview, if necessary   | January 27, 2006              |
| Notification of Award by Township   | February 6, 2006              |
| Payment for Design & Material Costs By The Township of Brock to the SFDC    | Prior to March 31, 2006       |
| Design-Build Completion Date  | Prior to June 30, 2006        |

Mr. Warvill pointed out that the funding from the SLCFDC would be used for the payment for design and material costs prior to March 31, 2006, with the Township of Brock funding the labour portion of the project by June 30, 2006.

Chair/Councillor Debbie Bath pointed out that 2006 is the 100th Anniversary of the Sunderland Town Hall.

Regional Councillor Larry O'Connor enquired of staff whether there are any outstanding budget items that need to be completed at the Sunderland Town Hall prior to the Music Festival taking place and that staff should investigate a plaque in recognition of the 100th Anniversary from the Federal/Provincial levels of government. The Facilities Coordinator advised that some major plaster repairs are required at the town hall, however this work will be a 2006 budget consideration and it is his hope that cosmetic repairs only will be done prior to the Music Festival.

Mayor Keith Shier advised that the Sunderland Lions Club and Historical Society are interested in 100th Anniversary celebrations, however that it would be nice for the municipality to partner in this event as well. He further advised that he has been invited to an upcoming meeting of the SLCFDC and will mention the 100th Anniversary at that time.

The Committee was advised that the Mayor and Clerk-Administrator have had discussion with a group from Sunderland insofar as a plaque in recognition of the 100th Anniversary. It was further noted that 2007 is the 50th Anniversary of the Music Festival.

(3) Councillor John Grant – Park Vandalism

Resolution No. 4-1

MOVED BY John Grant that staff prepare a report with respect to options noted by the public to reduce the vandalism occurring in Brock Township parks. Further that the report identify costs associated with any recommended options.

MOTION CARRIED

Councillor Grant advised he would like to see options open to the municipality, i.e. lighting and brush trimming, and the associated costs for consideration by the committee.

(4) Public Questions and Clarification

Ms. Jay Yerema Weafer advised that she is very glad to see that the SLCFDC funding has not been returned and that requests for proposals in this regard are being requested. She enquired as to the possible use of any left over funds being used at the Sunderland Legion or Historical Society Building and was advised by Chair Bath that it is unlikely that there will be left over funds in conjunction with this project, and further any left over funds could not be used at the Legion as it is privately owned and they would need to apply for separate funding. The Historical Society was involved initially in discussions, however decided not to participate.

Ms. Yerema Weafer enquired whether the RFP is necessary due to the interest shown by a local individual and was advised in the affirmative, in that interest has been shown by other individuals as well.

Ms. Yerema Weafer requested a copy of the RFP and the December 5, 2005 Parks & Recreation Committee minutes and was advised that staff would provide this information.

VIII. ADJOURNMENT

Resolution No. 5-1

MOVED BY Reg Starr that we do now adjourn at 11:34 a.m.

MOTION CARRIED

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CHAIR

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SECRETARY