



THE CORPORATION OF

THE TOWNSHIP OF BROCK

IN THE REGIONAL MUNICIPALITY OF DURHAM

1 CAMERON ST. E., P.O. BOX 10, CANNINGTON, ONTARIO L0E 1E0 (705) 432-2355

Information Package for Parents/Caregivers

Summer Day Camp Program Policies & Procedures

Thank-you for enrolling your child in the day camp program offered by the Township of Brock. We trust that your child will enjoy their experience at camp. The following information should be reviewed by each parent/caregiver.

Camp Drop-Off & Pick Up

Campers are to be dropped off by 8:30 a.m. and picked up at 4:30 p.m. Campers who walk to and from camp alone must have a permission form completed by their parent or caregiver. The same applies for other family members or friend's who will be picking up Campers.

Camp Extended Care

Extended care (prior to 8:30 a.m. and following 4:30 p.m.) to Campers is **NOT** available. If you are not available to drop off and pick up your child at these times, please arrange to have someone else do so with the required permission slip.

Rain Procedures

In the event of rain, thunder, and or lightning, campers will be sheltered within the arena facility where indoor events will be scheduled by camp staff.

Sun Safety

In the event of daytime temperatures exceeding 30 degrees Celcius with smog advisories, indoor activities will be planned. Camp staff will monitor campers with respect to the potential for sun burn, etc. Please ensure that your child brings sunscreen with a suitable SPF – particularly for children with a fair complexion.

Counsellor to Child Ratio

The ratio of children to a counsellor is one counsellor for 8 children aged 4 – 6 years and one counsellor for 12 children aged 7 – 12 years. There are four persons staffing the day camp (camp co-ordinator, senior camp counsellor, and two counsellors). These ratios are monitored during the acceptance of registrations at the Municipal Office.

Special Needs

If your child has any special needs, please ensure that you provide signed, written notification to the camp staff on the first day.

Refunds

We understand that the day camp program may not appeal to your child. In the event your child does not wish to return after their first day the Township will refund the balance of your registration. No refunds will be provided if your child returns for the second day and subsequently withdraws.

Camp Staff – Conditions of Employment

All camp staff hired by the Township of Brock must have their standard first-aid and CPR certificate as well as supply the municipality with a criminal reference check supplied by the Durham Region Police Service.

Summer Day Camp Rules for Campers

Campers must arrive to camp dressed appropriately to protect them from the sun including a wide brimmed hat and sunscreen.

Campers should also bring suitable clothing in the event of a sudden rain event.

Campers must stay within the designated camp boundaries as directed by camp staff.

Campers must stay under the supervision of a counselor at all times and obey directions and rules which are provided for the safety of all individuals.

Campers who wish to leave during operational hours must receive permission from the Camp Coordinator. The parent/caregiver will be notified and requested to pick the camper prior to leaving.

Suitable shoes are to be worn at all times.

Campers are not permitted to bring pets.

Items which are deemed to be harmful to others by camp staff (e.g. knives, pellet guns, etc.) are not to be brought to camp.

Campers must respect camp property.

Horseplay and unsafe practices such as climbing trees will not be tolerated.

Campers should not bring anything of value to camp (including electronic games and cell phones) as the camp staff nor the Township of Brock will not be responsible for lost or stolen articles.

Misconduct in the form of fighting, swearing, bullying, poor behaviour, leaving camp without permission, etc. will not be tolerated. Constant misbehavior by a camper may result in being expelled from all day camps within the Township of Brock.

What Campers Should Bring to Camp Daily

A healthy lunch – excluding any peanut products including peanut butter. (A small snack and a drink are provided twice each day).

A water bottle.

Sunscreen with a suitable SPF.

A wide brimmed hat.

Clothing appropriate for water games.

A change of clothes.

A sweater or jacket.