

THE CORPORATION OF THE TOWNSHIP OF BROCK

BY-LAW NUMBER 3058-2021

**As Amended by
By-Law Numbers 3164-2022, 3217-2023, and 3226-2023**

(Consolidated Version)

BEING A BY-LAW PURSUANT TO SECTION 391 OF THE MUNICIPAL ACT, S.O. 2001, AS AMENDED, TO IMPOSE FEES FOR SERVICES AND ACTIVITIES PROVIDED OR DONE BY OR ON BEHALF OF THE TOWNSHIP OF BROCK AND FOR THE USE OF MUNICIPAL PROPERTY

WHEREAS Section 391 of the *Municipal Act*, S.O. 2001, authorizes Council to impose fees for services and activities provided or done by or on behalf of the Township of Brock and for the use of municipal property; and

WHEREAS the Council of the Township of Brock deems it necessary to charge for certain services or activities provided or done by or on behalf of the Corporation and for the use of municipal property in order to meet the Corporation's financial obligations;

BE IT THEREFORE ENACTED by the Council of the Corporation of the Township of Brock as follows:

1. THAT the fees or charges for services, activities, and use of municipal property provided or done by or on behalf of the Corporation of the Township of Brock as set out in Schedules A, B, C, D, E, F, G, H, attached hereto are hereby established and imposed.
2. THAT the fees or charges imposed by section 1 of this by-law, as set out in the attached schedules, are due and payable to the Corporation of the Township of Brock upon performance by the Corporation of the Township of Brock of the service or activity for which any fee or charge is imposed.
3. THAT in addition to any other remedy available to the Township of Brock, any fee or charge imposed pursuant to this by-law shall constitute a debt owing by the person for whom the said service or activity was provided to the Township of Brock, and the Township may, if such amounts remain unpaid after ten (10) days following notification of the amounts owing pursuant to section 4 herein, add the amounts owing to the tax roll for the real property of the person who is responsible for paying the fees or charges, and such amounts may be collected in like manner as municipal taxes subject to the enabling provisions contained within each applicable by-law.
4. THAT the Corporation of the Township of Brock shall, prior to adding any amounts owing pursuant to section 3 hereof to the tax roll of any property, provide at least ten (10) days written notice of its intention to do so.
5. THAT effective January 1, 2024, Department Heads be delegated to index fees annually using the greater of the October CPI Toronto rate or the prior year's property tax increase.
6. THAT department heads be delegated to assess deposit amounts and cost recovery charges in the event community groups damage or do not return Township of Brock equipment for events sponsored by the Corporation.
7. THAT the fees or charges are subject to HST legislation.
8. This By-law may be cited as the "Fees By-law".
9. This By-law shall come into force and effect on the date of its enactment.

BY-LAW 3058-2021 READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 28TH DAY OF JUNE, A.D., 2021.

Original signed

Municipal Clerk
Fernando Lamanna

Original signed

Mayor
John Grant

BY-LAW 3164-2022 READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 12TH DAY OF DECEMBER, A.D., 2022.

Original signed
Municipal Clerk
Fernando Lamanna

Original signed
Mayor
Walter Schummer

BY-LAW 3217-2023 READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
23RD DAY OF OCTOBER, A.D., 2023.

Original signed
Municipal Clerk
Fernando Lamanna

Original signed
Mayor
Walter Schummer

BY-LAW 3226-2023 READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
11TH DAY OF DECEMBER, A.D., 2023.

Original signed
Municipal Clerk
Fernando Lamanna

Original signed
Mayor
Walter Schummer

Schedule "A"
Clerk's Department

Clerk's/Administration Department

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Commission Affidavits & Certify True Copies – Residents (Up to 5 Documents)	Exempt	21.00	
Additional Signatures	Exempt	5.00	
Commission Affidavits & Certify True Copies – Non-Resident (Up to 5 Documents)	Exempt	27.00	
Additional Signatures	Exempt	5.00	
Foreign Pension Affidavits & Commission Affidavits for Seniors 65+ (excluding MTO vehicle transfers)		Exempt	
Photocopies (per page)	Taxable	0.60	0.68
Document Search - Non Freedom of Information Act - Per Hour (1 hour Minimum)	Taxable	21.00	23.73
Boathouse Lease Transfer	Taxable	908.00	1,026.04
Film Permit (per film)			
Per day	Exempt	518.00	
Three days	Exempt	1,036.00	
Closed Meeting Investigator Request Fee	Exempt	52.00	
Municipal Consent Forms for Liquor Licence Applications (includes Fire & Building Agency Letters)	Exempt	233.00	
Additional Inspections for Liquor Licence Applications		Fee as per the Building By-Law	

Licence Fees

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Business Licenses			
Campgrounds Licensing - New	Exempt	295.00	
Campgrounds Licensing - Renewal	Exempt	207.00	
Chip Trucks	Exempt	591.00	
Coffee Trucks - First Vehicle	Exempt	591.00	
Coffee Trucks - Additional Vehicle	Exempt	357.00	
Dog Daycare - New	Exempt	295.00	
Dog Daycare - Renewal	Exempt	207.00	
Hot Dog Carts	Exempt	295.00	
Ice Cream Carts	Exempt	295.00	
Kennel - New	Exempt	295.00	
Kennel - Renewal	Exempt	207.00	
Taxi Cab/Limousine Owner (New)	Exempt	591.00	
Taxi Cab/Limousine Owner (Renewal)	Exempt	114.00	
Taxi Cab/Limousine Owner Renewal After February 1	Exempt	171.00	
Taxi Cab/Limousine Owner's Licence- Replacement	Taxable	32.00	36.16
Taxi Cab/Limousine Driver (New)	Exempt	114.00	
Taxi Cab/Limousine Driver (Renewal)	Exempt	83.00	
Taxi Cab / Limousine Driver Renewal After February 1	Exempt	145.00	
Taxi Cab/Limousine Driver's Licence- Replacement	Taxable	32.00	36.16
Taxi/Limousine Plate- Replacement	Taxable	37.00	41.81
Wrecking Yard	Exempt	295.00	
Wrecking Yard Renewal After February 1	Exempt	352.00	
Permits and Other Licenses			
Burial Permits	Exempt	22.00	
Burial Permits – After Hours & Weekends	Exempt	54.00	
Marriage Licence	Exempt	145.00	
Civil Marriage Solemnization	Exempt	466.00	
Marriage Licence/Ceremony Package	Exempt	575.00	
Cancellation of Ceremony <1 Days Notice	Exempt	466.00	
Fence Variance Application (non-refundable)	Exempt	207.00	
Prohibited Animal Licence (New)	Exempt	295.00	
Prohibited Animal Licence (Renewal)	Exempt	207.00	
Noise Exemption Application	Exempt	207.00	
Parking Permit - Annual			
(Sunderland Memorial Community Centre and Sunderland Medical Centre)	Taxable	160.00	180.80
Parking Permit - Seasonal	Taxable	92.00	103.96
Parking Permit - Monthly	Taxable	18.00	20.34
Parking Permit - Nightly	Taxable	14.00	15.82

Schedule "A"
By-Law Department

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Property Standards Administration Fee (plus costs associated with cleanup of property)	Exempt	77.70	
Certificate of Compliance for each property which has had a Property Standards Order	Exempt	130.00	
Certificate of Compliance for each property which has not had a Property Standards Order	Exempt	67.00	
Property Standards Appeal Fee	Exempt	181.00	
Property Standards Reinspection Fee	Exempt	181.00	
Private Parking Administration Fee	Exempt	114.00	
Animal Control – Appeal (Restraint/Muzzle Orders etc.)	Exempt	130.00	
Licensing Appeal	Exempt	155.00	

Schedule "B"
Finance Department

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Treasurer's Certificate	Exempt	113.00	
Tax Registration Fee (excluding legal costs)	Exempt	848.00	
		550.00	
Tax Sale Extension Agreement - per agreement	Exempt	plus any associated costs	
Deeds not provided – after 30 days	Exempt	11.00	
NSF Cheque Fee	Exempt	54.00	
Stop & Hold Payment	Exempt	27.00	
Duplicate Receipt	Exempt	11.00	
Duplicate billing request for more than one owner (No charge if enrolled in e-send)	Exempt	11.00	
Request to refund payments for tax certificates	Exempt	21.00	
Refund tax payment made in error by Mortgage Co. or lawyers	Exempt	27.00	
Tax Statement	Exempt	11.00	
Tax Sale packages via paper or email	Exempt	26.00	
First Notice - Tax Sale Notice Letter	Exempt	26.00	
Final Notice - Tax Sale Warning Letter	Exempt	26.00	
Reprint Bill (Current or First Prior Year)	Exempt	11.00	
Tax Arrears/Reminder Notices and Collection Letters	Exempt	6.00	
AR Invoice reprint/AR Statement of Account Re-print	Exempt	26.00	
Ownership Change	Exempt	17.00	
Mortgage Company Requests (Per Roll No.)	Exempt	17.00	
Mortgage Company Arrears Notification Fee	Exempt	107.00	
New Roll Number Assignment	Exempt	54.00	
Correct or Transfer of an Electronic Payment	Exempt	27.00	
Insertion of Liens to Property Tax Account	Exempt	27.00	
Payment processing fee for unaccepted payment method	Exempt	27.00	
Document preparation or search fees - per Hour (\$30.00 Minimum)	Taxable	69.00	77.97
Out of country mailings (No charge if enrolled in e-send)	Exempt	11.00	
LC Draw, Release or Reduction - per hour	Taxable	70.00	79.10

Schedule "C"
Public Works Department - Roads

Public Works Department

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Entrance Inspections (Existing Entrance)	Taxable	203.00	229.39
Entrance Inspection (New)	Taxable	379.00	428.27
Entrance Installation (with 16" x 26' culvert)	Taxable	1,985.00	2,243.05
Entrance Installation (time & material only)	Taxable	923.00	1,042.99
Road Occupancy Permit	Taxable	379.00	428.27
Municipal Consent	Taxable	145.00	163.85
Tile Drainage Loan Inspection Fee	Taxable	369.00	416.97

Schedule "D"
Public Works Department - Parks and Recreation

Ice Rental Rates -2024 Rate is Effective For Rentals as of September 1, 2024

Description	HST Status	2024 Fee Excluding HST - Sept. 1, 2024	2024 Fee Including 13% HST (where applicable) - September 1, 2024
Minor Hockey/Figure Skating/Ringette - Per Hour	Taxable	135.00	152.55
Local Schools - Per Hour	Taxable	135.00	152.55
Other Rentals - Prime Time - Per Hour	Taxable	160.00	180.80
- Monday to Friday 5:00 p.m. - 11:00 p.m.			-
- Saturday 9:00 a.m. - 11:00 p.m.			-
- Sundays 9:00 a.m. - 11:00 p.m.			-
Other Rentals - Non-Prime Time - Per Hour	Taxable	135.00	152.55
Cancellation Fee - Per Booking and Per Facility Affected by Cancellation	Taxable	20.00	22.60

Summer Ice Surface Rentals

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Daily Rate (12 hour maximum) - Alcohol Events	Taxable	651.00	735.63
Daily Rate (12 hour maximum) - Non-Alcohol Events	Taxable	351.00	396.63
Sports Activities – Per Hour (6 hour maximum)	Taxable	52.00	58.76
Refundable Damage Deposit	Exempt		300.00
Cancellation Fee - Per Booking and Per Facility Affected by Cancellation	Taxable	20.00	22.60

Auditorium Rental Rates

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Room Rental - Daily (12 hours maximum) - Alcohol Events	Taxable	330.48	373.45
Tournament Rate to be applied in conjunction with an ice rental of 10 hours or more. Non-Alcoholic Events Only.	Taxable	179.00	202.27
Room Rental - Per Hour (Staff presently in arena) - Without Alcohol	Taxable	22.00	24.86
Room Rental - Per Hour (Staff to be called in)	Taxable	-	-
Blood Donor Clinics (6 hour maximum)	Taxable	-	-
Auditorium Refundable Deposit Rate	Exempt	300.00	300.00
Admission Fees			
Public Skating – 5+ years	Taxable	2.65	3.00
Roller Disco – 5+ years	Taxable	2.65	3.00
Public Skating - Family Rate (Family of 5)	Taxable	8.85	10.00
Shinny/Stick & Puck - All Participants	Taxable	4.42	5.00
Parent & Tot (Kids Skate Free) / Seniors	Taxable	1.77	2.00
Ticket Ice	Taxable	4.42	5.00
Birthday Party – 1 Hr. Ice Time + 1 Hr. Auditorium	Taxable	150.00	169.50
Sponsored Skate 2 Hr. Prime Time	Taxable	232.00	262.16
Sponsored Skate 2 Hr. Non-Prime Time	Taxable	185.00	209.05
Cancellation Fee - Per Booking and Per Facility Affected by Cancellation	Taxable	20.00	22.60

Beaverton & Sunderland Town Hall Rental Rates

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Auditorium Rates*			
Room Rental – Per Hour (maximum 6 hours)	Taxable	33.00	37.29
Room Rental – Daily (12 Hours – Rehearsal Included)	Taxable	330.00	372.90
Refundable Damage Deposit	Exempt	300.00	300.00
Meeting Room & Banquet Room/Kitchen Rates*			
Room Rental – Per Hour	Taxable	22.00	24.86
Room Rental – Daily Rate (8 Hours)	Taxable	107.00	120.91
Refundable Damage Deposit	Exempt	50.00	50.00

*Rate does not include the use of equipment which is not owned by the Township of Brock

Cancellation Fee - Per Booking and Per Facility Affected by Cancellation	Taxable	20.00	22.60
--	---------	-------	-------

Schedule "D"
Beaverton Town Hall Players Rental Rates

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Performance (Auditorium)	Taxable	232.00	262.16
Camp Performance	Taxable	124.00	140.12
Camp Daily Rate	Taxable	98.00	110.74
Theatre Camp – 3 Hours	Taxable	57.00	64.41
Meeting Room (For concerts & Performances)	Taxable	51.00	57.63
Cancellation Fee - Per Booking and Per Facility Affected by Cancellation	Taxable	20.00	22.60

Sunderland Lions Club Rental Rates

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Regular Meetings – Yearly Fee	Taxable	472.00	533.36
Music Festival – 3 Weeks (Exclusive Use)	Taxable	472.00	533.36
Special Events – Per Day	Taxable	142.00	160.46
Triple R Camp – Per Day	Taxable	102.00	115.26
Theatre Group – 4 Weeks (Exclusive Use)	Taxable	472.00	533.36
Theatre Group – Rehearsal Rate (Auditorium Only)	Taxable	232.00	262.16
Cancellation Fee - Per Booking and Per Facility Affected by Cancellation	Taxable	20.00	22.60

Manilla & Wilfrid Town Hall Rental Rates

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Room Rental – Per Hour (2 hour minimum)	Taxable	20.00	22.60
Room Rental – Per Day (8 Hours)	Taxable	80.00	90.40
Refundable Damage Deposit	Exempt	100.00	100.00
Cancellation Fee - Per Booking and Per Facility Affected by Cancellation	Taxable	10.00	11.30

Field Users

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Per Player/Per Season- Any Age Group	Taxable	8.85	10.00

Harbour Launch Fees

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Daily Rate (in-out) - Non Resident	Taxable	17.70	20.00
Seasonal Pass (In-Out) - Non Resident	Taxable	133.00	150.00
3-Day Pass (In-Out) - Non Resident	Taxable	45.00	51.00
Transient Vessels Declaring 3 Hour Stay	No charge subject to vessel operators registering with the Harbour staff upon arrival		
Seasonal Berthing Rate - Beaverton (May 1 - October 31 *Weather Permitting) (Maximum vessel 6.71 m length & 2.44 m width)	Taxable	613.00	692.69
Seasonal Berthing Rate - Thorah Island (May 1 - October 31 *Weather Permitting) (Maximum vessel 6.71 m length & 2.44 m width)	Taxable	613.00	692.69
Premium Seasonal Berthing Rate - Thorah Island: Grand-fathered vessels greater than maximum size (Per Vessel) (May 1 - October 31)	Taxable	54.00	61.02

Schedule "D"
Advertising Rates - Arenas

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Wall Signs per Year	Taxable	176.12	199.02
Rink Board Signs per Year	Taxable	357.00	403.41
Ice Resurfacer per Year - Panel A - Front	Taxable	395.00	446.35
Ice Resurfacer per Year - Panel B - Right or Left	Taxable	469.00	529.97

Day Camp

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Day Camp Registration Fee - Per Week	Exempt	160.00	
Short Week Day Camp - Per Week	Exempt	130.00	
Specialty Camp - Per Week	Exempt	180.00	
Winter/March Break Camp - Daily Rate	Exempt	32.00	
Cancellation/Change Fee for Daycamp Weeks	Exempt	25.00	
Cancellation/Change Fee for Before or After Care	Exempt	10.00	
Before or After care - Per Week	Exempt	26.00	
Before and After care - Per Week	Exempt	42.00	

Other Services

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Fitness Class - Per Class (with Pre-Registration)	Taxable	7.08	8.00
Fitness Class - Drop In	Taxable	10.00	11.30
Sports Programs - High School - Per Session (10 weeks per session)	Taxable	32.00	36.16

Schedule "E"
Emergency Services

Fire Department

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
General			
Occurrence Reports	Taxable	145.00	163.85
Compliance Letters	Taxable	145.00	163.85
Fireworks Permit (including inspection)	Exempt	76.00	
Special Events	Taxable	76.00	85.88
Fire Safety Training (Per Request) - Normal Working Hours - Per Hour	Taxable	128.00	144.64
Fire Safety Training (Per Request) - Outside Normal Working Hours - Per Hour	Taxable	188.00	212.44
Fire Safety Plan Review - Per Hour	Taxable	128.00	144.64
Preservation of Property in Non-Emergency Situations. (Any additional costs associated with the preservation of property in non-emergency situations within the scope of the Fire Protection and Prevention Act and the Ontario Fire Code)			
Inspections			
Institutional (Per Request)	Taxable	128.00	144.64
Day Care (Per Request)	Taxable	128.00	144.64
Assisted Living (Per Request)	Taxable	128.00	144.64
Non-Residential – 1000 sq. m or less (Per Request)	Taxable	128.00	144.64
Non-Residential – Multiple Unit Occupancy Per Tenant (Per Request)	Taxable	128.00	144.64
Residential (Per Request) - Per Hour	Taxable	128.00	144.64
Re-inspections	Taxable	128.00	144.64
Miscellaneous	Taxable	128.00	144.64

Emergency Services

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Response to Motor Vehicle Accident - Non Resident (Per apparatus/vehicle per hour or part thereof)		Current MTO rate per hour per vehicle plus personnel costs plus any additional cost for each and every call	
Response to Motor Vehicle Accident - Non Resident (Any additional costs of special supplies used, including, but not limited to, fire fighting foam and hazardous material absorbent)		Current MTO rate per hour per vehicle plus personnel costs plus any additional cost for each and every call	
Response to Motor Vehicle Fire - Non Resident (Per apparatus/vehicle per hour or part thereof)		Current MTO rate per hour per vehicle plus personnel costs plus any additional cost for each and every call	
Response to Motor Vehicle Fire - Non Resident (Any additional costs of special supplies used, including, but not limited to, fire fighting foam and hazardous material absorbent)		Current MTO rate per hour per vehicle plus personnel costs plus any additional cost for each and every call	
Response to HAZMAT Incident – Gas or Oils Spills (Per apparatus per hour or part thereof)		Current MTO rate per hour per vehicle plus personnel costs plus any additional cost for each and every call	
Response to HAZMAT Incident – Gas or Oil Spills (Any additional costs of special supplies used, including, but not limited to fire fighting foam, and hazardous material absorbent)		Current MTO rate per hour per vehicle plus personnel costs plus any additional cost for each and every call	
Fire Department Response / Fees / Indemnification Technology		Current MTO rate per hour per vehicle plus personnel costs plus any additional cost for each and every call	
Emergency Services on Roadway / Waterways / Railways (Services provided for emergencies involving damaged or faulty electrical power transmission and distribution lines and their associated hardware, vehicles, boats, PWC, or trains, on roadways, waterways or railways)		Current MTO rate per hour per vehicle plus personnel costs plus any additional cost for each and every call	

Alarm Services

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Response to Malicious & Nuisance Alarms following three (3) responses within six (6) months (Per apparatus/vehicle per hour or part thereof)			Current MTO rate per hour per vehicle plus personnel costs plus any additional cost for each and every call
** hourly personnel rate charged in addition**			
Response to False Alarm as a result of work performed on a fire alarm system or emergency system following two (2) responses within six (6) months (Per Apparatus/vehicle per hour or part thereof)			Current MTO rate per hour per vehicle plus personnel costs plus any additional cost for each and every call
hourly personnel rate charged in addition			

Schedule "E"
Burn Permits - Per Applicant

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Open Air Burn Permit	Exempt	22.00	
Recreational Burn Permit	Exempt	22.00	
Agricultural Burn Permit	Exempt	64.00	
Preventable Fires			
Response to Unapproved Open Air Burning (Per apparatus/vehicle per hour or part thereof)			Current MTO rate per hour per vehicle plus personnel costs plus any additional cost for each and every call
Response to Unapproved Open Air Burning			Any additional costs of special supplies including, but not limited to, fire foam and hazardous material absorbent

Schedule "F"
Animal Services

Pound Fees

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Adoption - Dog	Taxable	200.00	226.00
Adoption - Puppies	Taxable	125.00	141.25
Adoption - Cat	Taxable	125.00	141.25
Adoption - Kittens	Taxable	75.00	84.75
Cat/Dog First Impoundment	Taxable	65.00	73.45
Cat/Dog Second Impoundment	Taxable	145.00	163.85
Cat/Dog Third Impoundment	Taxable	235.00	265.55
Cat/Dog Subsequent Impoundment	Taxable	465.00	525.45
Cat/Dog Impoundment Maintenance Fee per day	Taxable	20.00	22.60
Dog Tag - Spayed or Castrated	Exempt	26.00	
Dog Tag - Any Other Dog	Exempt	31.00	
Replacement Dog Tag	Exempt	2.00	
Live Trap Service Rental - Per Day	Exempt	52.00	
Surrender Fee – Dog	Exempt	150.00	
Surrender Fee – Cat	Exempt	75.00	
Surrender Fee – Cat & litter of kittens	Exempt	125.00	

PAWS Boarding at Brock Animal Shelter Fees

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Cat – Daily fee	Exempt	21.00	
Additional Cat from same home and can be housed together – Daily fee	Exempt	10.00	
Dog – Daily fee	Exempt	31.00	
Administered medication – Daily fee	Exempt	5.00	

Schedule "G"
Development Services

Description	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Property Information Report	Taxable	150.00	169.50
Zoning Confirmation Letter	Taxable	150.00	169.50
Road Assumption Verification Letter	Taxable	145.00	163.85
Site Alteration and Fill Permits			
a) Applications for quantities of fill or site alteration less than or equal to 500 cubic metres:			
Application Fee	Exempt	555.00	
Application review deposit to accompany application submission where all fees have not yet been determined by the Director		250.00	
Fee for each cubic metre of fill or site alteration	Exempt	2.00	
Fee for each cubic metre of fill or site alteration over the amount allowed under an issued permit or where fill is brought in without the benefit of permit		10.00	
Application fee for permit extension or amendment		225.00	
Site alteration and Fill Agreement		350.00	
Minimum Security for breach or default of agreement		\$5,000.00 or as determined by the Director	
Minimum Roads Security Deposit		As determined by the Director	
Works undertaken by the Municipality where non compliance of the By-law or breach of agreement occurs		Actual cost + 25% Admin fee	
Compliance inspections and additional inspections		150.00	
Pre-Consultation meeting		100.00 + other agency or consultant cost + 10% admin fee if applicable	
Fill quality testing		Actual cost + 10% Admin fee	
Where site alteration and fill works occur without the benefit of permit, all fees are doubled unless otherwise listed		Application fees doubled	
b) Applications for quantities of fill or site alteration greater than 500 cubic metres			
Application Fee		2,828.00	
Application review deposit to accompany application submission where all fees have not yet been determined by the Director		1,000.00	
Fee for each cubic metre of fill or site alteration		3.00	
Fee for each cubic metre of fill or site alteration over the amount allowed under an issued permit or for fill brought in without the benefit of permit		10.00	
Application fee for permit extension or amendment		1,131.00	
Site alteration and Fill Agreement		750.00	
Minimum Security for breach or default of agreement		\$10000.00 or as determined by Director	
Minimum Roads Security Deposit		As determined by Director	
Works undertaken by the Municipality where non compliance of the By-law or breach of agreement occurs		Actual cost +25% admin fee	
Compliance inspections and additional inspections		273.00	
Pre-Consultation meeting		350.00 + other agency or consultant cost + 10% admin fee if applicable	
Fill quality testing		Actual cost +10% admin fee	
Where site alteration and fill works occur without the benefit of permit, all fees are doubled unless otherwise listed		Application fees doubled	
c) Security for maintenance of public highways used by trucks delivering or removing fill		Amount determined by the Director	

Continued - Site Alteration and Fill Permits

d) Other security deemed necessary by the CBO	Amount determined by the Director
h) Issuance of Notice or Order where non-compliance of the by-law occurs	350.00
i) Registering and/or discharging of Orders on Title	Actual cost + 10% admin fee
j) Review time for non compliance matters by the Chief Building Official	150.00 per hr

Swimming Pool Fence Enclosure Permits

Swimming pool enclosure (above ground, inground or hottub) permit	250.00
Swimming pool enclosure (above ground, inground or hottub) permit where works occur without the benefit of permit	500.00

Schedule "H" Cemeteries

Description (applies to Scotch Burying Ground, All Saints Anglican, Hart, and North Brock Shiers Cemeteries)	HST Status	2024 Fee Excluding HST	2024 Fee Including 13% HST (where applicable)
Double depth burials are NOT permitted. One earth burial and one cremation per grave; or, two cremations per grave. All artificial grass and lowering device provided and set up by others. Payment by credit card is not permitted.			
Interment Fees (per Burial Permit or Cremation Certificate received)			
Grave opening	Taxable	1,000.00	1,130.00
Grave opening after 4:30 p.m.	Taxable	1,100.00	1,243.00
Cremation opening	Taxable	500.00	565.00
Cremation opening after 4:30 p.m.	Taxable	600.00	678.00
Infant grave opening	Taxable	725.00	819.25
Saturday Charges (per Burial Permit or Cremation Certificate received)			
Grave opening	Taxable	1,100.00	1,243.00
Grave opening after 4:30 p.m.	Taxable	1,225.00	1,384.25
Cremation opening	Taxable	600.00	678.00
Cremation opening after 4:30 p.m.	Taxable	700.00	791.00
Infant grave opening	Taxable	850.00	960.50
Winter Charges (cremation openings not permitted during the winter)			
December 1st to May 1st (conditions permitting)			
Grave opening	Taxable	1,250.00	1,412.50
Grave opening after 4:30 p.m.	Taxable	1,310.00	1,480.30
Infant grave opening	Taxable	925.00	1,045.25
Winter Saturday Charges (cremation openings not permitted during the winter)			
Saturday Charges (per Burial Permit or Cremation Certificate received) - December 1st to May 1st (Conditions Permitting)			
Grave opening	Taxable	1,350.00	1,525.50
Grave opening after 4:30 p.m.	Taxable	1,410.00	1,593.30
Infant grave opening	Taxable	925.00	1,045.25
Winter Saturday Charges (cremation openings not permitted during the winter)			
Purchase Interment Rights (persons with historical connection to the Township of Brock)			
One Grave - Single Depth	Taxable	900.00	1,017.00
Two Graves - Single Depth	Taxable	1,800.00	2,034.00
Three Graves - Single Depth	Taxable	2,700.00	3,051.00
Four Graves - Single Depth	Taxable	3,600.00	4,068.00
Purchase Interment Rights (persons without historical connection to the Township of Brock)			
One Grave - Single Depth	Taxable	1,800.00	2,034.00
Two Graves - Single Depth	Taxable	3,600.00	4,068.00
Three Graves - Single Depth	Taxable	5,400.00	6,102.00
Four Graves - Single Depth	Taxable	7,200.00	8,136.00
All Interment Rights fees include the right to install a marker or monument			
All interment rights fees include the care & maintenance deposit of 40% of the interment rights fee.			
Fees for Care & Maintenance for markers/monuments as per O.Reg. 30/11			
Flat marker less than 173 square inches in area - no charge			
Flat marker greater than 173 square inches in area	Taxable	88.50	100.00
Upright monument - up to 42 inches in height or width	Taxable	177.00	200.00
Upright monument spanning double plot - over 42 inches in height or width	Taxable	354.00	400.00
Upright monument greater than 42 inches in height - Not Permitted			
Special Services that apply to Scotch Burying Ground, All Saints Anglican, Hart, and North Brock Shiers cemeteries			
Resale of Interment Rights to Third Party			
Administrative charge payable to Cemetery Operator	Taxable	207.00	233.91
Disinterment			
Disinterment (adult)	Taxable	1,200.00	1,356.00
Disinterment (infant)	Taxable	900.00	1,017.00
Disinterment (cremated remains)	Taxable	625.00	706.25
A concrete container must be provided by others for transportation of the remains. Should the original concrete container be damaged, a new container is required			
Duplicate Interment Rights Certificate			
Issuing a duplicate Interment Rights Certificate	Taxable	207.00	233.91