



The Corporation of
The Township of Brock
1 Cameron St. E., P.O. Box 10
Cannington, ON L0E 1E0
(705) 432-2355

Job Position: Animal Services Officer and Animal Care Attendant

Part Time – Contract from June 12 to September 29th, 2025 (Maternity Leave)

Hours: 21-28 hours per week, including after hours, weekends, and holidays

Rate of Pay: \$25.43 / hour + 4% vacation pay

Location: 1 Cameron St. E, Cannington, Ontario (Off Site Locations)

The Township of Brock, having a population of 12,567, is primarily a rural municipality situated on the shores of Lake Simcoe and is home to three urban centres, Beaverton, Cannington, and Sunderland.

Reporting to and receiving direction from the Supervisor of By-law Enforcement and Animal Services, the successful applicant will provide support to key business areas at the Township and by identifying and investigating alleged municipal by-law violations, negotiating compliance through verbal and written communication and proceeding with legal action in accordance with applicable legislation and regulations as well as acting as an expert witness on behalf of the municipality in legal proceedings. This role works closely with other departments, external partners, and residents.

Qualifications and Skills:

- Formal academic training and or related experience in Law Enforcement that includes a two-year diploma/certificate in Police Studies/Foundations, Law and Security, Justice and Administration, Animal Care or related discipline.
- Demonstrated experience of two years in progressive Municipal By-law Enforcement or related enforcement experience (preferably in a municipal environment).
- Working knowledge of the Provincial Offences Act, Highway Traffic Act, Municipal Act, Ontario Building Code and other pertinent legislation related to municipal by-law enforcement; and municipal by-law enforcement processes and practices including court documentation and proceedings.
- providing humane and skilled capture, handling and restraint of wild and domestic animals, including sick and injured, both in the shelter and in the field/community
- responding to public inquiries, investigates complaints and requests for service with issues relating to animal control by-law
- Class G Driver's License, in good standing
- Excellent interpersonal, problem solving, and organizational skills, with the ability to work independently or as part of a team and the ability to take and provide detailed and clear notes for reporting purposes.
- High level of attention, awareness, and strong attention to detail.
- Shows compassion, diplomacy, and tact.

This is a Part-Time Contract Position. The Township of Brock offers a competitive salary commensurate with experience and qualifications.

Interested applicants are invited to submit a covering letter and resume addressing how the outlined qualifications are met, marked confidential, by no later than **4:00 p.m. on Friday, May 09, 2025** to:

Human Resources: hr@brock.ca

The Township of Brock is an equal opportunity organization committed to diversity and inclusion; we welcome applications from all qualified individuals, including persons with disabilities, racialized, Indigenous persons, persons of any gender identity and sexual orientation, and newcomers. We will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities.

If you require accommodation at any time throughout the recruitment process, please contact **Human Resources** in advance at:

hr@brock.ca

We thank all applicants and advise that only those to be interviewed will be contacted. Personal information is collected under the authority of the Municipal Act and will be used to determine eligibility for potential employment.