



## **Township of Brock**

# **2013 Annual Status Report**

An update on the 2013 progress towards meeting the goals of the Township's 2012-2016 Multi-Year Accessibility Plan.

July 2014

This document is available in alternative formats upon request.  
Please contact the Clerk's Department at 705-432-2355.

## 2012-2016 Multi-Year Accessibility Plan

The Accessibility Advisory Committee reviewed the Multi-Year Accessibility Plan for 2012-2016 in detail at their meeting on October 22, 2013. Additional barriers were identified and included within the plan. The Committee suggested that a cost estimate for each identified barrier be included.

Following the Committee's review, staff reviewed the plan in November of 2013. Cost estimates were added and appropriate updates were made. Staff noted that some of the identified barriers will only be addressed should major renovations to a building occur.

The Accessibility Advisory Committee completed a further review of the plan at their meeting held on January 21, 2014. They agreed with the updates made by staff.

### Brock Accessibility Advisory Committee

The Brock Accessibility Advisory Committee is currently comprised of seven members: six residents and one member of Council. The Committee, as per the Multi-Year Accessibility Plan, are responsible for a number of activities during their term. The following activities were completed by the Committee in 2013:

- Reviewed the 2012-2016 Multi-Year Accessibility Plan in detail and recommended to Council that a number of the short term identified barriers be addressed in the 2014 budget.
- Assisted with the development of the annual status report.
- Assisted with the development of the Township of Brock Integrated Accessibility Standards Policy.
- Developed an "Accessible Township of Brock" brochure.
- Presented the 1<sup>st</sup> Annual Township of Brock Accessibility Award to TD Bank – Beaverton.
- Held the 2<sup>nd</sup> Annual Township of Brock Accessibility Challenge in downtown Cannington.
- Attended Durham Region's Accessibility Advisory Committee Chairs' meetings on a quarterly basis and had representatives attend the Durham Region Accessibility Advisory Committee Joint Forum in September. '
- Developed a work plan for 2014.

### Identified Barriers for Persons with Disabilities

A status update for each identified barrier included in the 2012-2016 Multi-Year Accessibility Plan is provided. Newly-identified barriers have been included.

	Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success indicator	Resource	Timing	Cost Estimate	Dept.	Status
1.	Staff has not been trained in the use of the hearing assistance service offered by Bell Canada.	Technological Policy/Practice	Improved customer service for persons with hearing and speech disabilities.	Train staff in use of service offered by Bell Canada. Research viability of installing TTY telephone number.	Staff will be able to communicate more effectively with persons with a hearing disability.	Human	Short	To be determined	Clerk's	A member of the Accessibility Advisory Committee has agreed to contact Bell Canada to obtain more information.
2.	Tax inserts and other printed material often contain small print which poses difficulties for residents with low vision.	Policy/Practice Information Communication	Customers with low vision will be able to read printed material independently.	Advise residents in writing that large print materials will be provided upon request.	Reduced number of requests for written material to be provided verbally.	Human Financial	Short	Minimal	Treasury Clerk's Building Fire Works	An accessible document guide has been developed for staff. Staff are currently in the process of developing templates for all Township correspondence and the following will be included on all Township correspondence: "If this information is required in an accessible format, please contact the Township at 705-432-2355."
3.	<b>Municipal Administration Building</b> There is no sign indicating the presence of an elevator in the basement, 1 <sup>st</sup> and 2 <sup>nd</sup> floors of the Municipal Administration Building.	Information	Persons with a physical disability will be able to access the building independently.	Place sign in the lobby to direct visitors to the elevator.	Additional information for visitors to the building. Independent access to all floors in the building.	Human Financial	Short	\$300	Works – Facilities	2014 budget request.

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4.	Accessible entrance is only at front of Municipal Administration Building – rear entrance not accessible	Architectural	Information and improved physical access.	Post sign near rear entrance informing persons entering the building that the accessible entrance is located at front of building.	Improved awareness of accessible entrance.	Human Financial	Short	\$100	Works – Facilities	2014 budget request.
5.	Municipal Administration Building washrooms, Clerk’s department door & Council Chambers does not have automatic and/or magnetic doors.	Architectural	Improved physical access.	Install automatic and/or magnetic doors on the two washrooms on the main floor, the Clerk’s department, & Council Chambers to keep doors open for persons using a mobility assistive device. Place a sign on the washrooms on the 2 <sup>nd</sup> floor & basement washrooms that accessible washrooms are available on main floor.	Increased mobility and independence for persons using a mobility assistive device.	Financial	Long	\$1,500 per door	Works – Facilities	Will be included in the construction plans should a major renovation of the building occur.  <b>Note:</b> The washrooms on each floor currently meet the current AODA requirements.

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6.	<b>Cannington Arena &amp; Community Centre</b> 2 <sup>nd</sup> Floor washroom facilities	Architectural	Accessible washroom.	Installation of an accessible washroom on the 2 <sup>nd</sup> floor or renovation of one of the existing washrooms.	Increased use of municipal facility.	Financial	Long	\$10,000	Works – Facilities	Will be included in the construction plans should a major renovation of the building occur.  <b>Note:</b> Individuals can access the accessible washroom on the 1 <sup>st</sup> floor through the use of the elevator.
7.	1st Floor washroom facilities	Architectural	Accessible washroom.	Installation on an automatic door opener for accessible washroom on the 1 <sup>st</sup> floor.	Increased use of municipal facility.	Financial	Medium	\$1,500	Works – Facilities	Will be included in the construction plans should a major renovation of the building occur.  <b>Note:</b> The washrooms on each floor currently meet the current AODA requirements.
8.	<b>Cannington Library</b> There is no 2 <sup>nd</sup> floor access for persons with a physical disability.	Architectural	Persons with physical and/or vision disabilities will be able to access each floor of the Town Hall.	Installation of lift/elevator.	Increased use of municipal facility	Financial	Long	\$100,000	Works – Facilities	Staff continue to explore grant opportunities. Significant community support will be required for this project to proceed.
9.	There are no washrooms located on the 2 <sup>nd</sup> floor.	Architectural	Accessible washroom	Installation of two accessible washrooms on the 2 <sup>nd</sup> floor.	Increased use of municipal facility.	Financial	Long	\$20,000	Works – Facilities	This barrier was identified and added to the plan. It will be considered after Identified Barrier No. 10 has been addressed.

	Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success indicator	Resource	Timing	Cost Estimate	Dept.	Status
10	<p><b>Sunderland Arena &amp; Community Centre</b></p> <p>Accessible washroom is not provided on the 1<sup>st</sup> floor of the Sunderland Arena.</p>	Architectural	Accessible washroom.	Installation of an accessible washroom on the 1 <sup>st</sup> floor or renovation of one of the existing washrooms.	Increased use of municipal facility.	Financial	Long	\$10,000	Works – Facilities	<p>Will be included in the construction plans should a major renovation of the building occur.</p> <p><b>Note:</b> Individuals can access the accessible washroom on the 2nd floor through the use of the elevator.</p>
11	<p><b>Sunderland Town Hall</b></p> <p>Install barrier free access to building with automatic door opener at front entrance</p>	Architectural	Persons with a physical disability will be able to access building.	Install barrier free entrance	Increased use of municipal facility	Financial	Medium	\$25,000	Works – Facilities	<p>Will be included in the Public Works 10 year capital forecast.</p> <p>Staff will investigate the possibility of making the Church Street entrance accessible, rather than the River Street entrance.</p> <p>Community support for this project will be considered.</p>
12	<p>The Banquet room is not accessible.</p>	Architectural	Persons with a physical disability will be able to access the room.	Renovate the room to install an accessible ramp from the main entrance to the banquet room.	Increased use of municipal facility.	Financial	Medium	\$10,000 - \$20,000	Works – Facilities	<p>This barrier was identified and added to the plan. A portable ramp was built by the Sunderland Lions Club as a temporary solution.</p> <p>Will be included in the Public Works 10 year capital forecast.</p> <p>Community support for this project will be considered.</p>

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13	<b>Beaverton Town Hall</b> Expand walkway at front entrance to 43" from 36", install accessible signage, and automatic door opener	Architectural	Persons with a physical disability will be able to access building.	Install barrier free entrance	Increased use of municipal facility	Financial	Long	\$15,000	Works – Facilities	A partial grant for the ramp project was received and included in the 2014 budget. The work is to be completed Summer of 2014.  The door opener will be considered with future capital projects.
14	Renovate existing barrier-free washroom by replacing grab bar, incline mirror, install lever-type handle, lower light switch	Architectural	Persons with a physical disability are afforded greater and more comfortable access.	Renovate washroom	Allows for more comfortable access to facility.	Financial	Medium	\$3,000 - \$5,000	Works – Facilities	To be included in the 2015 budget.
15	<b>Beaverton Medical Centre</b> Upper floor washroom light switches should be changed to motion sensor	Architectural	Persons with a physical disability are afforded greater and more comfortable access.	Install motion sensor light switch	Allows for more comfortable access to facility.	Financial	Medium	\$500 - \$1,000	Works – Facilities	To be included in the 2015 budget.

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16	Lower level washroom: water closet should be moved closer to the wall, install incline mirror, and motion sensor light switch	Architectural	Persons with a physical disability are afforded greater and more comfortable access.	Renovate washroom	Increased use of municipal facility.	Financial	Medium	\$1,000	Works - Facilities	The Water Closet has been moved closer to the wall. The installation of an incline mirror and motion sensor light switches were included in the 2014 budget.
17	<b>Manilla Hall</b> Existing ramp to be widened by 2"; handrail needs 12" extension at the bottom with a 2" curb at the bottom of the guard is required	Architectural	Persons with a physical disability are afforded greater and more comfortable access.	Renovate entrance	Allows for more comfortable access to facility.	Financial	Long	\$10,000	Works – Facilities	The 2" curb and 12" handrail extension has been completed.  The Hall Board is currently reviewing grant opportunities for the remainder of the work.
18	New door and automatic door opener.	Architectural	Persons with a physical disability are afforded greater and more comfortable access.	Installation of new door and automatic door opener.	Allows for more comfortable access to facility.	Financial	Long	\$10,000	Works – Facilities	The Hall Board is currently reviewing grant opportunities for the remainder of the work.



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19	Install barrier-free washroom	Architectural	Accessible washroom.	Installation of an accessible washroom or renovation of existing washroom.	Increased use of municipal facility.	Financial	Long	\$10,000 - \$15,000	Works – Facilities	The Hall Board is currently reviewing grant opportunities for the remainder of the work. Preliminary designs have been completed.
20	<b>Wilfrid Hall</b> Front door threshold must be reduced and an automatic door opener is recommended	Architectural	Persons with a physical disability are afforded greater and more comfortable access.	Renovate entrance	Allows for more comfortable access to facility.	Financial	Long	\$7,000	Works – Facilities	Will be included in the construction plans should a major renovation of the building occur.
21	Install barrier-free washroom	Architectural	Accessible washroom.	Installation of an accessible washroom or renovation of existing washroom.	Increased use of municipal facility.	Financial	Long	\$10,000 - \$15,000	Works – Facilities	Will be included in the construction plans should a major renovation of the building occur. <b>Note:</b> A suitable location for a barrier – free washroom needs to be determined.
22	<b>Beaverton Fire Hall</b> There is no accessible washroom facilities.	Architectural	Persons with a physical disability are afforded greater and more comfortable access (the hall is often the subject of school group tours).	Installation of an accessible washroom.	Increased use of municipal facility.	Financial	Long	\$10,000	Fire Works – Facilities	Will be included in the construction plans should a major renovation of the building occur.

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23	<p><b>Cannington Fire Hall</b></p> <p>There is no accessible washroom facilities.</p>	Architectural	Persons with a physical disability are afforded greater and more comfortable access (the hall is often the subject of school group tours).	Installation of an accessible washroom.	Increased use of municipal facility.	Financial	Long	\$10,000	Fire Works – Facilities	Will be included in the construction plans should a major renovation of the building occur.
24	<p><b>Other Infrastructure</b></p> <p>Access to the commercial buildings in Sunderland and Cannington is restricted for persons with a physical disability due to the difference in elevation between the sidewalk and the building entrance.</p>	Physical	Provides access to commercial stores for persons with a physical disability.	Design of the sidewalk reconstruction project to review the possibility of incorporating barrier free access to commercial buildings.	Increased use of commercial stores by persons with a physical disability and their families, friends and coworkers.	Human Financial	Long	Not financially feasible.	Works Region Businesses	<p>A feasibility study was completed for Sunderland when the roads were reconstructed. Alterations were determined to be not financially feasible.</p> <p>This project would need to be led by the business owners with support from the Township and Region. Many businesses have added ramps to the backs of their stores to assist in making their businesses more accessible.</p>

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25	Playground equipment has not been designed for persons with a disability.	Physical Sensory	Accessible playground for persons with physical and/or vision disabilities.	Purchase accessible playground equipment considering type, style, and colour. Provide rest areas.	Increase in number of persons with a physical and sensory disability using playground equipment.	Financial	Long	\$100,000 per park	Works – Facilities	To assist with costs, the Township will look to place one apparatus per park to make part of each park accessible. This project will be implemented in stages.  \$25,000 was included in the 2014 budget and additional \$25,000 will be included in the 2015 budget.
26	Portable washroom facilities within the parks are not accessible	Physical	Accessible washroom facilities	Rental of handicapped accessible (larger) portable toilet facilities	Allows persons with a physical disability to use facilities on-site	Financial	Short	Nominal Fee	Works – Facilities	Accessible portable washrooms have been placed in various locations in the Township.
27	Accessible Parking	Physical	Increased ease of access to retail and services in downtown locations	Review current accessible parking provided and assess accessible parking demands	Adequate level of supply to meet demand	Financial Human	Medium	\$1,000 per parking spot	Works Region	Ongoing.  Accessible parking in downtown Cannington was reviewed and new accessible parking spots were installed. Staff, in coordination with the Accessibility Advisory Committee, are presently reviewing accessible parking in downtown Sunderland.

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28	Sidewalks too narrow or in disrepair	Physical	Greater mobility for assisted mobility devices and pedestrians	Conduct sidewalk inventory and target non-accessible sidewalks for refurbishment or reconstruction	Sidewalks are accessible to a variety of mobility devices and all pedestrians	Financial	Long 10+ years	\$400,000	Works	Ongoing. Staff are in the process of completing a sidewalk master plan. Upon completion of the master plan, staff will consult with Council for direction. \$25,000 was allocated in the 2014 budget.
29	Crosswalks for busy intersections and downtown core	Physical	Greater ease of navigation for pedestrians and assisted mobility devices	Install point and cross pedestrian walks or other forms of visible cross walks	Greater comfort in crossing busy intersection is achieved	Financial	Long		Works Region	Region approval is required. Council has made requests to the Region for improved cross walks but at this time, the Region advised these intersections do not meet the warrants for a new crosswalk.
30	Lack of benches and resting areas along pedestrian walkways	Physical	Greater ability for pedestrians to rest if required	Install additional benches and sitting places along main pedestrian routes in the Township	Pedestrians with mobility impairments feel comfortable walking longer distances	Financial	Medium	\$1,500 per bench	Works - Facilities	Ongoing. Three additional benches were purchased in 2013. One was placed in downtown Sunderland and two in downtown Cannington. Replacement of old benches is something that needs to be considered in the future.