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Council Nov 16
Comm. PP
Meeting Date: Nov 23

THE CORPORATION OF THE TOWNSHIP OF BROOK

Clerk's Department
Deputy Clerk to the Protection to Persons and Property Committee
Report: 2015-PP-18
Date: November 23, 2015

SUBJECT

2015 Annual Status Report – Multi Year Accessibility Plan 2012-2016

RECOMMENDATION

That the Committee receive this report for information and that the 2015 Annual Status Report be posted on the Township's website.

ATTACHMENTS

No. 1: 2015 Annual Status Report

REPORT

Background

The *Accessibility for Ontarians with Disabilities Act (A.O.D.A.)* was proclaimed in 2005 with the stated intention to "achieve accessibility for Ontarians with disabilities with respect to goods, services, facilities, accommodation, employment, buildings, structures, and premises on or before January 1, 2025." In order to achieve this vision, the Provincial government has issued five set of standards under A.O.D.A.: customer service, transportation, communication and information, employment, and built environment.

The Customer Service Standard was the first standard to become law. The next three areas, Employment, Transportation, and Information and Communication, were blended together into the Integrated Accessibility Standards Regulation (I.A.S.R.), Ontario Regulation 191/11. The I.A.S.R. requires the Township to develop, implement and maintain a Multi-Year Accessibility Plan.

This report is available in alternate formats upon request.
Please contact the Clerk's Department at 705-432-2355.

The Township of Brock Multi-Year Accessibility Plan for 2012-2016 was adopted by Council in October of 2012. The plan identifies future projects to remove barriers in the short, medium, and long term to remove and prevent barriers to persons with disabilities who use the Township facilities and services, to identify a work plan for the members of the Brock Accessibility Advisory Committee, and to guide Council and senior management when formulating the annual budget and ten year capital forecast.

As part of the Multi-Year Accessibility Plan, an annual status report on the progress of measures taken to implement the Township's Multi-Year Accessibility Plan must be prepared and published on the Township's website.

Consultation

The CAO & Municipal Clerk, the Director of Public Works, the Facilities Co-ordinator, the Deputy Clerk and the Brock Accessibility Advisory Committee were consulted on the development of the 2015 Annual Status Report.

Conclusion

In order to meet the legislative requirements of the A.O.D.A., the Township must comply with the Integrated Accessibility Standard regulations by preparing an annual status report on the progress of measures taken to implement the Township's Multi-Year Accessibility Plan for 2012-2016 and have the report available on the website.

Respectfully submitted,



Becky Jamieson
Deputy Clerk

Reviewed by,



Thomas G. Gettinby, MA, MCIP, RPP, CMO
CAO & Municipal Clerk



Township of Brock

2015 Annual Status Report

An update on the 2015 progress towards meeting the goals of the Township's 2012-2016 Multi-Year Accessibility Plan.

November 2015

This document is available in alternative formats upon request.
Please contact the Clerk's Department at 705-432-2355.

2012-2016 Multi-Year Accessibility Plan

The Multi-Year Accessibility Plan for 2012-2016 was reviewed by the Brock Accessibility Advisory Committee as well as Township staff. Additional barriers were identified and included within the plan and cost estimates were updated.

Brock Accessibility Advisory Committee

In 2015, the Brock Accessibility Advisory Committee was comprised of seven members: six residents and one member of Council. The Committee, as per the Multi-Year Accessibility Plan, are responsible for a number of activities during their term. The following activities were completed by the Committee in 2015:

- Reviewed the 2012-2016 Multi-Year Accessibility Plan in detail and recommended items to be added to the plan.
- Assisted with the development of the annual status report.
- Assisted with the development of a Township of Brock Accessible Event Checklist.
- Updated the Township of Brock "Accessible Township of Brock" brochure.
- Presented the 3rd Annual Township of Brock Accessibility Award to Trinity United Church – Cannington.
- Held the 4th Annual Township of Brock Accessibility Challenge in downtown Cannington.
- Attended Durham Region's Accessibility Advisory Committee Chairs' meeting twice during the year.
- Attended Durham Region's Accessibility Joint Forum.
- Held a photograph contest during National Accessibility Week in which members of the public were encouraged to take "selfies" showing how Brock is accessible and posting them to social media.
- Created an Accessibility Awareness Board.

Identified Barriers for Persons with Disabilities

A status update for each identified barrier included in the 2012-2016 Multi-Year Accessibility Plan is provided. Newly-identified barriers have been included.

Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success Indicator	Resource	Timing	Cost Estimate	Dept.	Status
1. Staff has not been trained in the use of the hearing assistance service offered by Bell Canada.	Technological Policy/Practice	Improved customer service for persons with hearing and speech disabilities.	Train staff in use of service offered by Bell Canada. Research viability of installing TTY telephone number.	Staff will be able to communicate more effectively with persons with a hearing disability.	Human	Short	To be determined	Clerk's	In progress. A member of the Accessibility Advisory Committee has agreed to contact Bell Canada. The information will be provided to staff in a memorandum once received.
2. Tax inserts and other printed material often contain small print which poses difficulties for residents with low vision.	Policy/Practice Information Communication	Customers with low vision will be able to read printed material independently.	Advise residents in writing that large print materials will be provided upon request.	Reduced number of requests for written material to be provided verbally.	Human Financial	Short	Minimal	Treasury Clerk's Building Fire Works	An accessible document guide has been developed for staff. Staff templates for all Township correspondence were developed and include the following statement "If this information is required in an accessible format, please contact the Township at 705-432-2355." Implemented in September of 2014.
3. Municipal Administration Building There is no sign indicating the presence of an elevator in the basement, 1 st and 2 nd floors of the Municipal Administration Building.	Information	Persons with a physical disability will be able to access the building independently.	Place sign in the lobby to direct visitors to the elevator.	Additional information for visitors to the building. Independent access to all floors in the building.	Human Financial	Short	\$300	Works - Facilities	Completed in 2014.

Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success Indicator	Resource	Timing	Cost Estimate	Dept.	Status
4. There is no braille on the keys of the elevator.	Information Communication	Persons with a visual impairment will be able to use the elevator independently.	Add braille to the keys in the elevator.	Independent access to all floors of the building	Financial	Medium	To be determined	Works -- Facilities	Will be included in the construction plans should a major renovation of the building occur. Note: Staff can assist an individual who needs assistance to use the elevator.
5. Accessible entrance is only at front of Municipal Administration Building -- rear entrance not accessible	Architectural	Information and improved physical access.	Post sign near rear entrance informing persons entering the building that the accessible entrance is located at front of building.	Improved awareness of accessible entrance.	Human Financial	Short	\$100	Works -- Facilities	The rear entrance is intended to be used as a staff entrance only. The main entrance is fully accessible.

Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success indicator	Resource	Timing	Cost Estimate	Dept.	Status
<p>5. Municipal Administration Building washrooms, Clerk's department door & Council Chambers does not have automatic and/or magnetic doors.</p>	Architectural	Improved physical access.	Install automatic and/or magnetic doors on the two washrooms on the main floor, the Clerk's department, & Council Chambers to keep doors open for persons using a mobility assistive device. Place a sign on the washrooms on the 2 nd floor & basement washrooms that accessible washrooms are available on main floor.	Increased mobility and independence for persons using a mobility assistive device.	Financial	Long	\$1,500 per door	Works - Facilities	<p>Will be included in the construction plans should a major renovation of the building occur.</p> <p>Note: The washrooms on each floor currently meet the current AODA requirements.</p>
<p>7. Carlington Arena & Community Centre 2nd Floor washroom facilities</p>	Architectural	Accessible washroom.	Installation of an accessible washroom on the 2 nd floor or renovation of one of the existing washrooms.	Increased use of municipal facility.	Financial	Long	\$10,000	Works - Facilities	<p>Will be included in the construction plans should a major renovation of the building occur.</p> <p>Note: Individuals can access the accessible washroom on the 1st floor through the use of the elevator.</p>

Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success indicator	Resource	Timing	Cost Estimate	Dept.	Status
8. 1st Floor washroom facilities	Architectural	Accessible washroom.	Installation on an automatic door opener for accessible washroom on the 1st floor.	Increased use of municipal facility.	Financial	Medium	\$1,500	Works – Facilities	Will be included in the construction plans should a major renovation of the building occur. Note: The washrooms on each floor currently meet the current AODA requirements.
9. Canmington Library There is no 2nd floor access for persons with a physical disability.	Architectural	Persons with physical and/or vision disabilities will be able to access each floor of the Town Hall.	Installation of lift/elevator.	Increased use of municipal facility	Financial	Long	\$100,000	Works – Facilities	Staff continue to explore grant opportunities. Significant community support will be required for this project to proceed.
10. There are no washrooms located on the 2nd floor.	Architectural	Accessible washroom	Installation of two accessible washrooms on the 2nd floor.	Increased use of municipal facility.	Financial	Long	\$50,000	Works – Facilities	This barrier was identified and added to the plan. It will be considered after Identified Barrier No. 9 has been addressed. The 2nd floor of the building is currently not in use.

Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success Indicator	Resource	Timing	Cost Estimate	Dept.	Status
<p>11 Sunderland Arena & Community Centre Accessible washroom is not provided on the 1st floor of the Sunderland Arena.</p>	<p>Architectural</p>	<p>Accessible washroom.</p>	<p>Installation of an accessible washroom on the 1st floor or renovation of one of the existing washrooms.</p>	<p>Increased use of municipal facility.</p>	<p>Financial</p>	<p>Long</p>	<p>\$10,000</p>	<p>Works -- Facilities</p>	<p>Will be included in the construction plans should a major renovation of the building occur. Note: Individuals can access the accessible washroom on the 2nd floor through the use of the elevator.</p>
<p>12 Sunderland Town Hall Install barrier free access to building with automatic door opener at front entrance</p>	<p>Architectural</p>	<p>Persons with a physical disability will be able to access building.</p>	<p>Install barrier free entrance</p>	<p>Increased use of municipal facility</p>	<p>Financial</p>	<p>Medium</p>	<p>\$25,000</p>	<p>Works -- Facilities</p>	<p>Will be included in the construction plans should a major renovation of the building occur. Staff will investigate the possibility of making the Church Street entrance accessible, rather than the River Street entrance. Community support for this project will be considered.</p>

Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success indicator	Resource	Timing	Cost Estimate	Dept.	Status
13 The Banquet room is not accessible.	Architectural	Persons with a physical disability will be able to access the room.	Renovate the room to install an accessible ramp from the main entrance to the banquet room.	Increased use of municipal facility.	Financial	Medium	\$10,000 - \$20,000	Works – Facilities	This barrier was identified and added to the plan. A portable ramp was built by the Sunderland Lions Club as a temporary solution. Will be included in the construction plans should a major renovation of the building occur. Community support for this project will be considered.
14 Beaverton Town Hall Expand walkway at front entrance to 43" from 36", install accessible signage, and automatic door opener	Architectural	Persons with a physical disability will be able to access building.	Install barrier free entrance	Increased use of municipal facility	Financial	Long	\$15,000	Works – Facilities	A partial grant for the ramp project was received and included in the 2015 budget. The work is to be completed Summer of 2015. The door opener will be included in the construction plans should a major renovation of the building occur.
15 Renovate existing barrier-free washroom by replacing grab bar, incline mirror, install lever-type handle, lower light switch	Architectural	Persons with a physical disability are afforded greater and more comfortable access.	Renovate washroom	Allows for more comfortable access to facility.	Financial	Medium	\$3,000 - \$5,000	Works – Facilities	Completed in 2015.

Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success indicator	Resource	Timing	Cost Estimate	Dept.	Status
16 Beaverton Medical Centre Upper floor washroom light switches should be changed to motion sensor	Architectural	Persons with a physical disability are afforded greater and more comfortable access.	Install motion sensor light switch	Allows for more comfortable access to facility.	Financial	Medium	\$500 - \$1,000	Works - Facilities	Completed in 2015.
17 Lower level washroom: water closet should be moved closer to the wall, install incline mirror, and motion sensor light switch	Architectural	Persons with a physical disability are afforded greater and more comfortable access.	Renovate washroom	Increased use of municipal facility.	Financial	Medium	\$1,000	Works - Facilities	Completed in 2015.
18 Manilla Hall Existing ramp to be widened by 2"; handrail needs 12" extension at the bottom with a 2" curb at the bottom of the guard is required	Architectural	Persons with a physical disability are afforded greater and more comfortable access.	Renovate entrance	Allows for more comfortable access to facility.	Financial	Long	\$10,000	Works - Facilities	Completed in 2015.

Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success indicator	Resource	Timing	Cost Estimate	Dept.	Status
19 New door and automatic door opener.	Architectural	Persons with a physical disability are afforded greater and more comfortable access.	Installation of new door and automatic door opener.	Allows for more comfortable access to facility.	Financial	Long	\$10,000	Works – Facilities	Completed in 2015.
20 Install barrier-free washroom	Architectural	Accessible washroom.	Installation of an accessible washroom or renovation of existing washroom.	Increased use of municipal facility.	Financial	Long	\$10,000 - \$15,000	Works – Facilities	The Hall Board is currently reviewing grant opportunities for the remainder of the work. Preliminary designs have been completed.
21 Wilfrid Hall Front door threshold must be reduced and an automatic door opener is recommended	Architectural	Persons with a physical disability are afforded greater and more comfortable access.	Renovate entrance	Allows for more comfortable access to facility.	Financial	Long	\$7,000	Works – Facilities	Will be included in the construction plans should a major renovation of the building occur.
22 Install barrier-free washroom	Architectural	Accessible washroom.	Installation of an accessible washroom or renovation of existing washroom.	Increased use of municipal facility.	Financial	Long	\$10,000 - \$15,000	Works – Facilities	Will be included in the construction plans should a major renovation of the building occur. Note: A suitable location/design for a barrier-free washroom needs to be determined.

Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success Indicator	Resource	Timing	Cost Estimate	Dept.	Status
<p>23 Beaverton Fire Hall There is no accessible washroom facilities.</p>	<p>Architectural</p>	<p>Persons with a physical disability are afforded greater and more comfortable access (the hall is often the subject of school group tours).</p>	<p>Installation of an accessible washroom.</p>	<p>Increased use of municipal facility.</p>	<p>Financial</p>	<p>Long</p>	<p>\$10,000</p>	<p>Fire Works – Facilities</p>	<p>Will be included in the construction plans should a major renovation of the building occur.</p>
<p>24 Cannington Fire Hall There is no accessible washroom facilities.</p>	<p>Architectural</p>	<p>Persons with a physical disability are afforded greater and more comfortable access (the hall is often the subject of school group tours).</p>	<p>Installation of an accessible washroom.</p>	<p>Increased use of municipal facility.</p>	<p>Financial</p>	<p>Long</p>	<p>\$10,000</p>	<p>Fire Works – Facilities</p>	<p>Will be included in the construction plans should a major renovation of the building occur.</p>
<p>25 Sunderland Grandstands The grandstands are not accessible.</p>	<p>Physical / Architectural</p>	<p>Persons with a disability are afforded a greater and more comfortable access.</p>	<p>Install an accessible feature to the grandstand to allow easy and comfortable access for people with disabilities.</p>	<p>Increased use of municipal facility.</p>	<p>Financial</p>	<p>Medium</p>		<p>Works – Facilities</p>	<p>Completed in 2015.</p>
<p>26 Beaverton Grandstands The grandstands are not accessible.</p>	<p>Physical / Architectural</p>	<p>Persons with a disability are afforded a greater and more comfortable access.</p>	<p>Install an accessible feature to the grandstand to allow easy and comfortable access for people with disabilities.</p>	<p>Increased use of municipal facility.</p>	<p>Financial</p>	<p>Medium</p>		<p>Works – Facilities</p>	<p>Will be included in the construction plans should a major renovation of the structure occur.</p>

Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success indicator	Resource	Timing	Cost Estimate	Dept.	Status
27 Other Infrastructure Access to the commercial buildings in Sunderland and Carrington is restricted for persons with a physical disability due to the difference in elevation between the sidewalk and the building entrance.	Physical	Provides access to commercial stores for persons with a physical disability.	Design of the sidewalk reconstruction project to review the possibility of incorporating barrier free access to commercial buildings.	Increased use of commercial stores by persons with a physical disability and their families, friends and coworkers.	Human Financial	Long	Not financially feasible.	Works - Region Businesses	A feasibility study was completed for Sunderland when the roads were reconstructed. Alterations were determined to be not financially feasible. This project would need to be led by the business owners with support from the Township and Region. Many businesses have added ramps to the backs of their stores to assist in making their businesses more accessible.
28 Playground equipment has not been designed for persons with a disability.	Physical Sensory	Accessible playground for persons with physical and/or vision disabilities.	Purchase accessible playground equipment considering type, style, and colour. Provide rest areas.	Increase in number of persons with a physical and sensory disability using playground equipment.	Financial	Long	\$100,000 per park	Works - Facilities	Accessible playground equipment for the Carrington Park & Sunderland Park to be installed in fall of 2015. The Beaverton Lions Club have partnered with the Township for accessible equipment for the Beaverton Harbour Park. The installation is to be completed in 2016.
29 No accessible kayak/canoe launch at the Beaverton Harbour	Physical	Accessible kayak/canoe launch for all residents		Increase in the number of	Financial	Medium	\$5,000	Works - Facilities	Completed in 2015.

Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success indicator	Resource	Timing	Cost Estimate	Dept.	Status
30 Portable washroom facilities within the parks are not accessible	Physical	Accessible washroom facilities	Rental of handicapped accessible (larger) portable toilet facilities	Allows persons with a physical disability to use facilities on-site	Financial	Short	Nominal Fee	Works - Facilities	Accessible portable washrooms have been placed in various locations in the Township.
31 Accessible Parking	Physical	Increased ease of access to retail and services in downtown locations	Review current accessible parking provided and assess accessible parking demands	Adequate level of supply to meet demand	Financial Human	Medium	\$1,000 per parking spot	Works Region	Ongoing. Accessible parking in downtown Cannington was reviewed and new accessible parking spots were installed. Staff, in coordination with the Accessibility Advisory Committee, reviewed the accessible parking in downtown Sunderland and one new handicapped spot was installed. A second handicapped parking spot is currently being reviewed by the Region.
32 Sidewalks too narrow or in disrepair	Physical	Greater mobility for assisted mobility devices and pedestrians	Conduct sidewalk inventory and target non-accessible sidewalks for refurbishment or reconstruction	Sidewalks are accessible to a variety of mobility devices and all pedestrians	Financial	Long 10+ years	\$400,000	Works	Ongoing. Staff completed a sidewalk master plan. \$25,000 was allocated in the 2015 budget for sidewalk replacement. Additional funds will be proposed in the 2016 budget.

Identified barrier	Barrier type	What is gained by barrier removal	Means to prevent/remove barrier	Success indicator	Resource	Timing	Cost Estimate	Dept.	Status
33 Crosswalks for busy intersections and downtown core	Physical	Greater ease of navigation for pedestrians and assisted mobility devices	Install point and cross pedestrian walks or other forms of visible cross walks	Greater comfort in crossing busy intersection is achieved	Financial	Long		Works Region	Region approval is required. Council has made requests to the Region for improved cross walks but at this time, the Region advised these intersections do not meet the warrants for a new crosswalk, traffic signal, or 4-way stop.
34 Lack of benches and resting areas along pedestrian walkways	Physical	Greater ability for pedestrians to rest if required	Install additional benches and sitting places along main pedestrian routs in the Township	Pedestrians with mobility impairments feel comfortable walking longer distances	Financial	Medium	\$1,500 per bench	Works - Facilities	Ongoing.