



**The Corporation of the Township of Brock
P.O. Box 10
1 Cameron Street East
Cannington, ON
L0E 1E0**

Fire Department

Tender No. B-2022-FD-01 – Fire Station Renovations

Tender Closing Date: 2:00 p.m., local time, Thursday, June 9, 2022

**Rick Harrison
Fire Chief
Township of Brock
P.O. Box 10
1 Cameron Street East
Cannington, ON L0E 1E0
(705) 432-2355 ext. 233
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Township of Brock

Fire Department

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Section A

Information to Tenderers

Township of Brock

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**Township of Brock
Fire Department**

Section A

Information to Tenderers

A.1 Scope of Purchase

The Corporation of the Township of Brock invites tenders for the renovations to the Beaverton Fire Station 83, located at 360 Bay Street, Beaverton.

A.2 Delivery and Closing of Tenders

Tenderers will note that Township Tender Forms must be used, and tendered prices shall cover all items outlined in the accompanying specifications.

Sealed Tenders, clearly marked as to contents will be received by the Fire Chief, Mr. Rick Harrison, until 2:00 p.m., local time, **Thursday, June 9, 2022**.

A.3 Tender Deposit

A certified cheque made payable to the municipality in the amount of 10% of the total bid price, must be submitted by the successful bidder. The cheque of the successful bidder shall be retained until the work is complete.

A.4 Awarding of Tender

The Tenderer agrees that the awarding of the Contract based on this tender by the Council of the Township of Brock shall constitute an acceptance of this Tender and this Tender shall represent the formal Contract and Agreement between the Corporation of the Township of Brock and the Tenderer.

A.5 Acceptance or Rejection of Tender

The Township reserves the right to reject any or all bids or to award the Contract to other than the Tenderer submitting the lowest Tender, as in Council's opinion may be in the best interest of the Township.

A.6 Disqualification of Tenders

a) A tender shall be disqualified if:

1. Late Tender
2. Form of Tender not used
3. Tender not completed in ink or typewriter

4. Restrictions, qualifications, omissions, or additions made to Tender
 5. Tender not properly signed, sealed or witnessed
 6. Tender deposit not submitted or insufficient
 7. Bonding requirements not met, or improperly submitted
 8. Tender submitted electronically or by Facsimile
 9. Failure to complete received Addenda on the Form of Tender, when one or more Addenda has been issued.
- b) Tenders with arithmetic errors may be accepted; corrected extensions of unit prices must apply
- d) Tenders with erasures, overwriting or strikeouts may be accepted, provided they are clear, prices are legible, and any such changes are initialled by the Tenderer
- e) Single Tender - may be accepted, provided the bid price is not more than 10% greater than the estimated contract value.

A.7 Taxes

The Tendered price is to include applicable Harmonized Sales Tax.

H.S.T. shall be shown separately on any invoice or statement. The Contractor shall supply his/her H.S.T. registration number.

A.8 Fuel Taxes

The Contractor shall pay all taxes under existing legislation on all fuels used by him in the performance of the contract. The Contractor undertakes not to make any claims for refund of taxes paid by him or any Sub-contractor and acknowledges that no refund of tax shall be granted to him or to any Sub-contractor on any fuel for any purpose whatsoever in performance of the contract unless such refund is specifically authorized under existing legislation.

A.9 Liability Insurance

The Contractor shall take out and keep in force until the date of acceptance of the entire work by the Township, a comprehensive policy of public liability and property damage insurance acceptable to the Township providing insurance coverage in respect of any one accident to the limit of at least **\$2,000,000.00** exclusive of interest and cost, against loss or damage resulting from bodily injury to, or death of, one or more persons and loss of or damage to property and such policy shall name the Township of Brock as an additional insured thereunder and shall protect the Township against all claims for all damage or injury including death to any person or persons and for damage to any property of the Township or any other public or private property resulting from or arising out of any act or

omission on the part of the Contractor or any of his servants or agents during the execution of the contract. The Contractor shall forward a certified copy of the policy or certificate thereof to the Township upon acceptance of the tender and shall include the Township as an "Additional Name Insured".

The Contractor shall save harmless the Township for any loss or damage resulting from bodily injury to, or death of, one or more persons and loss of or damage to property which may occur in the Township.

A.10 Indemnity

The Contractor hereby indemnifies and save harmless the Township against any and all claims and/or liability arising out of any personal injury, death or property damage resulting from or arising out of any act or omission on the part of the Contractor or any of his servants or agents during the execution of the Contract including without limitation the cost of defending against such claims.

A.11 Workplace Safety and Insurance Board Compensation

The Contractor shall furnish the Township with evidence from the Workplace Safety and Insurance Board stating that all dues and assessments payable under the Workers Safety and Insurance Act with respect to his/her employees or operations has been complied with.

Workplace Safety and Insurance Board coverage is required regardless if the Contractor is sole owner and operator.

A.12 Tenderers to Investigate

MANDATORY SITE VISIT

A mandatory site visit is scheduled for **Wednesday May 25, 2022 at 10:00 a.m. local time**. Bidders are required to meet in the west parking lot of the Beaverton Fire Station, 360 Bay Street, Beaverton at 10:00 a.m. All interested parties **MUST** attend this meeting, review the site and sign an attendance sheet provided by the Township to be qualified to submit a bid.

All potential bidders must arrive at the mandatory site meeting prior to 10:00 a.m. local time to sign in. Bidders must sign the sign in sheet in order to be deemed compliant. Bidders who do not sign in and attend the site meeting will be deemed to have not satisfied the mandatory requirement. The Township will not accept a bid submission from any bidder who did not attend the mandatory site visit and sign in to register their attendance.

A.13 Health and Safety

The Contractor shall demonstrate the establishment and maintenance of a health and safety program with objective and standards in compliance with applicable legislation and municipal policy by providing a Corporate Health and Safety Policy and applicable Safe Work Procedures.

The Contractor shall ensure that workers in their employ are aware of hazardous conditions and substances in the workplace and are wearing the proper protective equipment.

The Contractor shall acknowledge that health and safety provisions are included at the management level to ensure high standard of health and safety.

The Contractor shall make themselves aware and understand the Township of Brock's Health and Safety Policy.

A.14 Payment

The Township shall pay to the successful bidder the invoiced amount within 30 days of receipt of the invoice provided delivery of the tendered material and/or work completed is acceptable to the Fire Chief of the Fire Department.

15 Quantities

The quantities listed in this tender may be reduced or increased at the discretion of the Fire Chief of the Fire Department or his designate.

Section B

Form of Tender

Township of Brock

Fire Department

**Township of Brock
Fire Department**

Section B

Form of Tender

The Township of Brock requests tenders to be submitted for the renovations of the Beaverton Fire Station.

Tendered By:

Firm Name

Address

Postal Code

Telephone No.

(Hereinafter Called Tenderer)

The Tenderer has carefully examined the provisions, specifications and conditions attached to this tender and has carefully examined the site and location of the work to be done under this contract, and the Tenderer understands and accepts the said specifications and conditions and, for the prices set forth in this tender, thereby offers to furnish all machinery, tools, materials, apparatus and other means of construction, to complete the work in strict accordance with the provisions, specifications and conditions attached to this tender.

Attached to this tender is a certified cheque in the amount specified in the "Tendering Requirements", made payable to the Township. The proceeds of this cheque shall, upon acceptance of the tender, constitute a deposit which shall be forfeited to the Township if the Tenderer fails to complete the work in accordance with this tender and the provisions, specifications and conditions attached hereto.

The Tenderer agrees:

1. That the tender quantities are estimated only and are subject to the 2022 Fire Department Budget and may be increased or decreased by the Township without alteration of the united prices quoted in the Schedule of items and prices.
2. That the tendered price includes the provision of all necessary equipment, materials and personnel and the Contractor covenants that his personnel are competent, properly trained and familiar with the Occupational Health and Safety Act.
3. That his/her firm will agree to take responsibility for any health and safety violations as well as the cost to defend such charges as a result of any violation.
4. That his/her personnel are covered by Workers Safety and Insurance Board.
5. That he/she/it has liability insurance coverage in the amount of Two Million Dollars (\$2,000,000.00) and that the Township of Brock is named as an "Additional Insured Name" for the purpose of completing the tendered works described hereto and the Tenderer agrees to provide proof of insurance upon acceptance of the tender by the Township.
6. That this tender is subject to a formal contract being prepared and executed.
7. That the Township reserves the right to determine when the work within the Township shall be undertaken.
8. To supply and deliver tendered material referred to in this contract within five (5) working days notice and to diligently perform the work continuously without undue delay.
9. That the tenderer shall obtain all permits, licenses, and approvals required in connection with the work. The costs of obtaining such permits, licences, and approvals shall be the responsibility of, and shall be paid for by, the contractor.

10. To furnish all labour, equipment and materials for the total contract price of

_____ Dollars (\$_____).
(Must equal total on Schedule of Unit Prices)

DATE: _____ SIGNED: _____
Per Company

Please Print Name

Position Held

Note: If the Tenderer is a limited company, then this offer must be signed by the signing officers and the corporate seal affixed.

Section C

Specification and Confirmation

The contractor will be required to issue drawings outlining the scope of the work to be completed to the Township Building Department.

The issued drawings shall be approved by the Township Building Department.

Work will require a Township issued building permit and work will be inspected as per the stages of such permit.

Township of Brock

Fire Department

Tender No. B-2022-FD-01 – Fire Station Renovations – Schedule of Items and Unit Prices

The items for completion listed in this tender may be reduced or increased at the discretion of the Fire Chief of the Fire Department or his designate.

Project – Station 83 Beaverton

ITEM NO.	DESCRIPTION	TOTAL
1	Remove and dispose of existing centre bay door, track and door opener to the Brock Township Works Yard, 27305 Sideroad 17, Beaverton, Ontario	\$
2	Supply and install new 14ft high centre industrial grade overhead bay door, composition R-value of R12, tracking with electric commercial grade door opener that meets specifications for the door being provided	\$
3	Replace ceiling in truck bay area with prefinished metal siding fastened to roof framing as per building code requirements	\$
4	Replace lighting to suit/accommodate the new ceiling in the entire truck bay area with new commercial grade LED lighting	\$
5	Rework metal siding/flashing and framing on exterior wall of centre bay door to suit new door height and to closely match the existing	\$
6	Sub-Total	\$
7	H.S.T	\$
8	Total	\$