



## The Corporation of the Township of Brock

Request for Quotation	
<b>Title</b>	<b>Half Ton Truck</b>
<b>Requirement</b>	Supply and delivery of one (1) New Half Ton Pick-Up Truck with Crew Cab to the Township of Brock.
<b>Quotation #</b>	B2024-PW-04
<b>Issued By</b>	Township of Brock 1 Cameron Street East, P.O. Box 10 Cannington, Ontario, Canada L0E 1E0
<b>Issue Date</b>	Wednesday, March 6, 2024
<b>Quotation Documents</b>	Quotation Documents may be obtained through the Township of Brock website at <a href="http://www.townshipofbrock.ca">www.townshipofbrock.ca</a>
<b>Bidder Questions</b>	Questions related to this Quotation must be submitted to <a href="mailto:procurement@brock.ca">procurement@brock.ca</a>
<b>Deadline for Questions</b>	The Township will respond to questions received by 4:30:00 p.m. on Friday, March 15, 2024
<b>Bid Delivery Location</b>	<b>Bids must be submitted in either hard copy to:</b> Clerk's Department Township of Brock 1 Cameron Street East, P.O. Box 10 Cannington, ON L0E 1E0 <b>Or electronic submission emailed to:</b> <a href="mailto:procurement@brock.ca">procurement@brock.ca</a>
<b>Submission Deadline</b>	Bids must be fully received by the Township by 2:00:00 p.m. on Wednesday, March 20, 2024.
<b>Public Opening</b>	There will be no public opening of the Bids.
<b>Contract Award</b>	The Township anticipates that the contract will be awarded by mid-April, 2024

Township of Brock  
Public Works Department  
Quotation B2024-PW-04

**Section A**

Information to Bidders

**A.1 Contract Duration**

The term of the Agreement will be in effect until the unit has been supplied and delivered.

**A.2 Pricing**

Prices shall be in Canadian Funds, F.O.B. the Thorah Works Yard, B27305 Sideroad 17, Beaverton, ON.

All prices bid shall include applicable customs duty, excise tax, freight, insurance and all other charges of every kind attributable to the delivery, and where applicable/identified, H.S.T. shall be shown.

If the bidder intends to manufacture or fabricate any part of the work outside of Canada, it shall arrange its shipping procedures so that its agent or representative in Canada is the importer of record for customs purposes.

**A.3 Scope of Purchase**

The Corporation of the Township of Brock invites Quotations for the supply and delivery of one (1) new half ton pick-up truck with crew cab and nominal six and a half (6.5) foot box for the Township of Brock delivered to the Thorah Works Yard, B27305 Sideroad 17, Beaverton, ON.

**A.4 Minimum Specifications**

Where minimums are called for, the unit shall meet or exceed the capacity, size and/or performance specified. Since manufacturers may change specifications from time to time, the Township of Brock reserves the right to accept minor deviations from the minimum specifications herein, provided that the proposed unit meets or exceeds the Township of Brock's requirements for its operation.

Where specific manufacturers' models/components/parts/accessories have been identified as "or equivalent", bidders proposing equivalent alternative products must specify the proposed equivalent. Should the Township of Brock require additional supporting documentation to determine the acceptability of the proposed equivalent, the requesting bidders shall furnish same by no later than 3 working days of the Township's request, otherwise, the proposed equivalent equipment will no longer be considered. Final determination of the proposed equivalent equipment shall be made by the Township of Brock, at its' sole discretion.

Bidders are requested to carefully review all specifications listed in Schedule 1. Bidders wanting to suggest a revision to the minimum specifications must e-mail [procurement@brock.ca](mailto:procurement@brock.ca) by the deadline, 4:30:00 p.m. on Friday, March 15, 2024. The Township of Brock may or may not consider these suggested changes at its discretion.

A.5 OEM and After Market Upgrades

Bidders are asked to carefully identify all OEM options, upgrades and/or accessories that may be listed in the minimum specification given. All costs associated with these optional upgrades must be included in the unit costs bid.

Bidders who are not able to supply OEM options are expected to supply and install equivalent quality after market accessories that meet minimum tender specifications and include such costs as part of the tendered unit price per vehicle. Bidders should clearly indicate if any after market products or equipment are being supplied by noting an "A.M." beside each "yes" response to the minimum specifications listed in Schedule 1 of this document.

A.6 Licensing

Each vehicle shall be licensed by the successful bidder and the Township of Brock shall be notified of the applicable cost after award. Each vehicle shall be licensed to the maximum GVW.

A.7 Delivery of Unit

Time shall be material and of the essence of this quotation. Delivery of the unit shall be performed by the company as soon as possible and in any event, within the period set out herein as the guaranteed date of delivery after receipt of a purchase order thereof.

A.8 Dealer markings or transfers are not to be applied to this vehicle.

A.9 Service/Shop Manuals

A complete set of service and shop manuals, electronic or hard copy is required.

A.10 Correction of Defects

If at any time prior to three years (or specified warranty/guarantee period if longer than one year) after the actual delivery date of the equipment, any part of the equipment becomes defective or is deficient or fails due to defect in design, material or workmanship, or otherwise fails to meet the requirements of the contract, then the company, upon request, shall make good every such defect, deficiency or failure without cost to the Township of Brock. The company shall pay all transportation costs for parts and/or equipment repairs.

A.11 Delivery and Closing of Quotation

Bidders will note that Township Quotation Forms must be used, and prices quoted shall cover all items outlined in the accompanying Specifications.

Quotations must be submitted in either hard copy to Clerk's Department, Township of Brock, 1 Cameron Street East., P.O. Box 10, Cannington, ON, L0E 1E0 or electronic submissions can be emailed to [procurement@brock.ca](mailto:procurement@brock.ca). Quotations must be fully received by the Township by 2:00:00 p.m., ET on Wednesday, March 20, 2024.

A.12 Awarding of Quotation

The bidder agrees that the awarding of the Contract based on this Quotation by the Township of Brock shall constitute an acceptance of this Quotation and this Quotation shall represent the formal Contract and Agreement between the Corporation of the Township of Brock and the bidder.

A.13 Acceptance or Rejection of Quotation

The Township reserves the right to reject any or all bids or to award the Contract to other than the bidder submitting the lowest Quotation, as in the Township of Brock's opinion may be in the best interest of the Township.

A.14 Disqualification of Quotation

A Quotation shall be disqualified if:

- (a) The Quotation is received after the appointed time for the closing of bids.
- (b) The Quotation is incomplete, illegible or obscure, or contains additions, qualifications, erasures or irregularities of any kind.
- (c) The Quotation is received on other than the Quotation Form supplied.
- (d) The Quotation is not properly signed and sealed.

A.15 Taxes

The quoted price is to include applicable Harmonized Sales Tax.

H.S.T. shall be shown separately on any invoice or statement. The Bidder shall supply his/her H.S.T. registration number.

A.16 Non-Conformance

The Township of Brock's fleet section shall inspect the unit prior to or when delivered to determine if it has been supplied in accordance with the

specifications of this Quotation. If deficiencies exist, the Township of Brock shall reserve the right to:

- a. Direct the supplier to immediately correct deficiencies or replace the unit provided at no additional cost to the Township of Brock.
- b. Failing immediate action by the supplier, the Township of Brock will correct the deficiencies and deduct from payment to the supplier the total costs incurred, OR
- c. Where in the opinion of the Township of Brock's fleet inspector, it has been determined that the deficiencies are substantial and cannot be remedied through repairs or modifications to the unit supplied, the contract shall be cancelled.

#### A.17 Invoicing and Payment

The Township will issue payment for the goods and/or work within 30 calendar days from the Township's receipt of a proper invoice for accepted goods and/or work. Invoices must be submitted to the Township of Brock, 1 Cameron Street East, P.O. Box 10, Cannington, ON, L0E 1E0 to the attention of Accounts Payable quoting the purchase order number provided by the Township. In the alternative to mailing an invoice, an electronic invoice may be submitted to [ap@brock.ca](mailto:ap@brock.ca). Invoices must include the Contractor's HST number.

#### A.18 Contents of Submission

The Quotation response submission will include the following information only and shall be submitted in the sequence provided:

- I. Completed Schedule 1 – Specifications
- II. Completed Schedule 2 - Pricing Schedule

**Schedule 1**  
**Specifications of Quotation B2024-PW-04**

**One (1) New Model Year – Half Ton Pick-Up Truck, Crew Cab**

Make	Model	Wheel Base – Specify	G.V.W.R. – Specify	V8 Engine – Specify
Chevrolet	Silverado 1500			
Ford	F150			
Dodge	RAM 1500			
GMC	Sierra 1500			
Vehicle shall be white and equipped with all standard factory equipment for the models indicated and include, but not be limited to the following. Please verify that the model quoted meets the minimum specifications noted below by indicating Yes/No/Specify for each entry.				
<b>Description</b>		<b>Yes</b>	<b>No</b>	<b>Specify:</b>
<b>Body/Cab:</b>				
4 door crew cab				
Seats – Split Bench Type – 40/20/40				
Deluxe Cloth Upholstery, Neutral Color				
Rubber or vinyl floor covering				
Nominal 6.5 foot box with internal fenders				
Full width hinged tailgate				
Rear Step Bumper with tread plate				
Spray on box liner – Linex, Rhino or equivalent				
Driver and passenger air bags				
Interior Mirror – day/night				
<b>Cab Accessories:</b>				
Power windows				
Power locks				
Cruise control				
12V Auxiliary Power Outlet				
AM/FM radio				
Outside mirrors – two, below eye level				
- Trailer Towing				
Block Heater				
Intermittent Wipers				
Instrument Package – oil pressure, temperature, volt/ampere gauges				
Cab full length step boards				
Cab floor mats				
<b>Transmission:</b>				
Heavy Duty for Towing – Automatic – Specify:				
Heavy Duty Engine and Transmission Cooling				
<b>Steering and Brakes:</b>				
Power Assisted				
4 Wheel Anti-Lock Brake System (ABS)				
<b>Suspension:</b>				
Front Sway Bar				
Front & Rear Heavy Duty Shock Absorbers				

**Schedule 1**  
**Specifications of Quotation B2024-PW-04**

**One (1) New Model Year – Half Ton Pick-Up Truck, Crew Cab**

<b>Description</b>	<b>Yes</b>	<b>No</b>	<b>Specify:</b>
<b>Wheels and Tires:</b>			
Five manufacturer's standard first line all terrain steel belted radial ply tires			
Wheel Base – minimum 139" (1/2 ton, 4 door crew cab, 6.5' box)			
95 Amp., minimum			
<b>Battery:</b>			
600 CCA minimum, maintenance free – Specify CCA			
<b>Factory Options:</b>			
<b>Differential:</b>			
Locking/Limited slip differential – Specify:      and Specify: Ratio			
<b>Service manuals:</b>			
Provide separate cost if applicable – electronic service manual			
Provide separate cost if applicable – paperback service manual			
<b>Licensing:</b>			
NOTE: Units shall be licensed by the successful bidder at the Municipality's cost. The successful bidder shall advise of cost after award. Unit shall be licensed to the maximum GVW			
<b>After market Options: (to be fully installed as part of this tender)</b>			
<b>The following modifications/additions are required to put this vehicle into service with the municipality.</b>			
<b>Back Up Alarm – 97 Decibels</b>			
<b>Trailer Hitch:</b>			
Trailer Hitch complete with 2" receiver, pintel hook, adapter, electric trailer brake control, OEM receptacle (Grote 82-1002 with rubber boot installed)			
Ultra-pin receptacle, material: die cast zinc. On or under bumper is not acceptable SAE: J560			
<b>Front Tow Hooks</b>			
<b>Mud Flaps:</b> all four wheels			
<b>Environment:</b>			
Air Conditioning			
<b>Color:</b> Bright White Clear Coat			
<b>Rust Inhibitor – Specify:</b>			
<b>Back Rack</b>			

**Schedule 1**  
**Specifications of Quotation B2024-PW-04**

**One (1) New Model Year – Half Ton Pick-Up Truck, Crew Cab**

Description	Yes	No	Specify:
<b>Amber strobe light – SWS lighting</b> Part #10103P Compact Amber Permanent Mount – mounted on left side of back rack, wired and switched			
2½ lb fire extinguisher – mounting bracket installed with extinguisher			
<b>Additional Options to be provided at no additional cost as listed below:</b>  Back-up Camera  First Aid Kit shall be supplied and mounted  Triangle Reflector Kit as per specifications of Department of Transport shall be supplied – Grote 71422 – mounted in cab  Road Watch Sensor Kit with display mounted in cab in Celsius			

Guaranteed Delivery Date: **On or Before** \_\_\_\_\_, 20\_\_\_\_.

Township of Brock  
Public Works Department  
Quotation B2024-PW-04

**Schedule 2**  
**Pricing Schedule**

The undersigned agrees to supply and deliver one vehicle for the following price, including HST – All in accordance with the conditions and specifications contained within Quotation B2024-PW-04.

Item	Description	Qty	Model Year	Delivery Date: D/M/Y	Unit Price	H.S.T.	Total Tender Price
A.	New Half Ton Pick-Up Truck – Crew Cab	1					

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address and Postal Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Signature – Per Company

\_\_\_\_\_  
Name and Title – Please Print

NOTE: If the bidder is a limited company, then this offer must be signed by the signing Officers and the corporate seal affixed.