



The Corporation of the Township of Brock

Request for Tender	
Title	One Ton Truck with Dump Box
Requirement	Supply and delivery of one (1) New One Ton Regular Cab and Chassis Truck and Aluminum Dump Box Assembly
Tender #	B2023-PW-24
Issued By	Township of Brock 1 Cameron Street East, P.O. Box 10 Cannington, Ontario, Canada L0E 1E0
Issue Date	October 13, 2023
Tender Documents	Tender Documents may be obtained through the Township of Brock website at www.townshipofbrock.ca
Bidder Questions	Questions related to this Tender must be submitted to procurement@brock.ca
Deadline for Questions	The Township will respond to questions received by 2:00:00 p.m. on Thursday, October 26, 2023
Bid Delivery Location	Bids must be submitted in either hard copy to: Clerk's Department Township of Brock 1 Cameron Street East, P.O. Box 10 Cannington, ON L0E 1E0 Or electronic submission emailed to: procurement@brock.ca
Submission Deadline	Bids must be fully received by the Township by 2:00:00 p.m. on Thursday, November 2, 2023
Public Opening	There will be no public opening of the Bids.
Contract Award	The Township anticipates that the contract will be awarded by the end of November, 2023

Township of Brock
Public Works Department
Tender B2023-PW-24

Section A

Information to Bidders

A.1 Contract Duration

The term of the Agreement will be in effect until the unit has been supplied and delivered.

A.2 Pricing

Prices shall be in Canadian Funds, F.O.B. the Thorah Works Yard, B27305 Sideroad 17, Beaverton, ON.

All prices bid shall include applicable customs duty, excise tax, freight, insurance and all other charges of every kind attributable to the delivery, and where applicable/identified, H.S.T. shall be shown.

If the bidder intends to manufacture or fabricate any part of the work outside of Canada, it shall arrange its shipping procedures so that its agent or representative in Canada is the importer of record for customs purposes.

A.3 Scope of Purchase

The Corporation of the Township of Brock invites Tenders for the supply and delivery of one (1) new One Ton Regular Cab and Chassis Truck and Aluminum Dump Box Assembly for the Township of Brock delivered to the Thorah Works Yard, B27305 Sideroad 17, Beaverton, ON.

A.4 Minimum Specifications

Where minimums are called for, the unit shall meet or exceed the capacity, size and/or performance specified. Since manufacturers may change specifications from time to time, the Township of Brock reserves the right to accept minor deviations from the minimum specifications herein, provided that the proposed unit meets or exceeds the Township of Brock's requirements for its operation.

Where specific manufacturers' models/components/parts/accessories have been identified as "or equivalent", bidders proposing equivalent alternative products must specify the proposed equivalent. Should the Township of Brock require additional supporting documentation to determine the acceptability of the proposed equivalent, the requesting bidders shall furnish same by no later than 3 working days of the Township's request, otherwise, the proposed equivalent equipment will no longer be considered. Final determination of the proposed equivalent equipment shall be made by the Township of Brock, at its' sole discretion.

Bidders are requested to carefully review all specifications listed in Schedule 1. Bidders wanting to suggest a revision to the minimum specifications must e-mail procurement@brock.ca by the deadline, 2:00:00 p.m. on Thursday, October 26, 2023. The Township of Brock may or may not consider these suggested changes at its discretion.

A.5 OEM and After Market Upgrades

Bidders are asked to carefully identify all OEM options, upgrades and/or accessories that may be listed in the minimum specification given. All costs associated with these optional upgrades must be included in the unit costs bid.

Bidders who are not able to supply OEM options are expected to supply and install equivalent quality after market accessories that meet minimum tender specifications and include such costs as part of the tendered unit price per vehicle. Bidders should clearly indicate if any after market products or equipment are being supplied by noting an "A.M." beside each "yes" response to the minimum specifications listed in Schedule 1 of this document.

A.6 Licensing

Each vehicle shall be licensed by the successful bidder and the Township of Brock shall be notified of the applicable cost after award. Each vehicle shall be licensed to the maximum GVW.

A.7 Delivery of Unit

Time shall be material and of the essence of this Tender. Delivery of the unit shall be performed by the company as soon as possible and in any event, within the period set out herein as the guaranteed date of delivery after receipt of a purchase order thereof.

A.8 Dealer markings or transfers are not to be applied to this vehicle.

A.9 Service/Shop Manuals

A complete set of service and shop manuals, electronic or hard copy is required.

A.10 Correction of Defects

If at any time prior to three years (or specified warranty/guarantee period if longer than one year) after the actual delivery date of the equipment, any part of the equipment becomes defective or is deficient or fails due to defect in design, material or workmanship, or otherwise fails to meet the requirements of the contract, then the company, upon request, shall make good every such defect, deficiency or failure without cost to the Township of Brock. The company shall pay all transportation costs for parts and/or equipment repairs.

A.11 Delivery and Closing of Tender

Bidders will note that Township Tender Forms must be used, and prices quoted shall cover all items outlined in the accompanying Specifications.

Tenders must be submitted in either hard copy to Clerk's Department, Township of Brock, 1 Cameron Street East., P.O. Box 10, Cannington, ON, L0E 1E0 or electronic submissions can be emailed to procurement@brock.ca. Tenders must be fully received by the Township by 2:00:00 p.m., ET on Thursday, November 2, 2023.

A.12 Awarding of Tender

The bidder agrees that the awarding of the Contract based on this Tender by the Township of Brock shall constitute an acceptance of this Tender and this Tender shall represent the formal Contract and Agreement between the Corporation of the Township of Brock and the bidder.

A.13 Acceptance or Rejection of Tender

The Township reserves the right to reject any or all bids or to award the Contract to other than the bidder submitting the lowest Tender, as in the Township of Brock's opinion may be in the best interest of the Township.

A.14 Disqualification of Tender

A Tender shall be disqualified if:

- (a) The Tender is received after the appointed time for the closing of bids.
- (b) The Tender is incomplete, illegible or obscure, or contains additions, qualifications, erasures or irregularities of any kind.
- (c) The Tender is received on other than the Tender Form supplied.
- (d) The Tender is not properly signed and sealed.

A.15 Taxes

The quoted price is to include applicable Harmonized Sales Tax.

H.S.T. shall be shown separately on any invoice or statement. The Bidder shall supply his/her H.S.T. registration number.

A.16 Non-Conformance

The Township of Brock's fleet section shall inspect the unit prior to or when delivered to determine if it has been supplied in accordance with the specifications of this Tender. If deficiencies exist, the Township of Brock shall reserve the right to:

- a. Direct the supplier to immediately correct deficiencies or replace the unit provided at no additional cost to the Township of Brock.
- b. Failing immediate action by the supplier, the Township of Brock will correct the deficiencies and deduct from payment to the supplier the total costs incurred, OR
- c. Where in the opinion of the Township of Brock's fleet inspector, it has been determined that the deficiencies are substantial and cannot be remedied through repairs or modifications to the unit supplied, the contract shall be cancelled.

A.17 Invoicing and Payment

The Township will issue payment for the goods and/or work within 30 calendar days from the Township's receipt of a proper invoice for accepted goods and/or work. Invoices must be submitted to the Township of Brock, 1 Cameron Street East, P.O. Box 10, Cannington, ON, L0E 1E0 to the attention of Accounts Payable quoting the purchase order number provided by the Township. In the alternative to mailing an invoice, an electronic invoice may be submitted to ap@brock.ca. Invoices must include the Contractor's HST number.

A.18 Contents of Submission

The Tender response submission will include the following information only and shall be submitted in the sequence provided:

- I. Completed Schedule 1 – Specifications
- II. Completed Schedule 2 - Pricing Schedule

**Schedule 1
Specifications of Tender**

**One (1) New Model Year – One Ton Regular Cab and Chassis Truck – Gasoline Engine
and Aluminum Dump Box**

Make	Model	Wheel Base – Specify	G.V.W.R. – Specify	Gasoline V8 Engine – Specify
Chevrolet	CC31403			
Ford	F350XL			
Dodge	Ram 3500			
GMC	TC31403			
Vehicle shall be white and equipped with all standard factory equipment for the models indicated and include, but not be limited to the following. Please verify that the model quoted meets the minimum specifications noted below by indicating Yes/No/Specify for each entry.				
Description		Yes	No	Specify:
Body/Cab:				
Seats – Split Bench Type – 40/20/40				
Deluxe Cloth Upholstery, Neutral Color				
Rubber or Vinyl Floor Covering				
Pant Saver Floor Mats				
Jack and Wheel Wrench				
Trailer Tow Package c/w electric brake controller and jumper harness connector				
Driver and Passenger Air Bags				
Interior Mirror – day/night				
Cab Accessories:				
Power windows				
Power locks				
Cruise control				
12V Auxiliary Power Outlet				
AM/FM radio				
Outside mirrors – two, below eye level - Trailer Towing				
Heavy Duty Block Heater				
Intermittent Wipers				
Instrument Package – oil pressure, temperature, volt/ampere gauges				
Transmission:				
Heavy Duty Transmission – Automatic – Specify:				
Heavy Duty Engine and Transmission Cooling				
Steering and Brakes:				
Power Assisted				
4 Wheel Anti-Lock Brake System (ABS)				
Suspension:				
Front Sway Bar				
Front & Rear Heavy Duty Shock Absorbers				

**Schedule 1
Specifications of Tender**

**One (1) New Model Year – One Ton Regular Cab and Chassis Truck – Gasoline Engine
and Aluminum Dump Box**

Description	Yes	No	Specify:
Wheels and Tires:			
Seven (7) Manufacturer's Standard First Line All-Terrain Steel Belted Radial Ply Tires			
Batteries:			
Two (2) 600 CCA Minimum, Maintenance Free – Specify CCA			
Fuel Tank:			
Minimum 113 litres – Specify Capacity:			
Locking/Limited slip differential – Specify: and Specify: Ratio			
Alternator:			
130 Amp., Minimum			
Service Manuals:			
Provide separate cost if applicable – electronic service manual			
Provide separate cost if applicable – paperback service manual			
Back Up Alarm – 97 Decibels			
Fire Extinguisher – supplied and mounted in cab			
Front Tow Hooks			
First Aid Kit – Supplied			
Mud Flaps: Front/Rear			
Environment:			
Air Conditioning			
Color: Bright White Clear Coat			
Rust Inhibitor – Specify:			
Tool Boxes:			
2 aluminum side mount locking tool boxes – Specify			
Dump Box: DEL JOB BOSS 11'4" aluminum			
Fold down sides			
Barn style doors			
Tarp system			
Screen rear window			

**Schedule 1
Specifications of Tender**

**One (1) New Model Year – One Ton Regular Cab and Chassis Truck – Gasoline Engine
and Aluminum Dump Box**

Description	Yes	No	Specify:
Dump Box: DEL JOB BOSS (cont'd)			
Pintle hook / trailer connect / back-up alarm			
Locking tool rack			
Cab Shield			
Grote 78023 permanent mount installed on dump box, hard wired with switch mounted in cab Specify:			

Guaranteed Delivery Date: **On or Before** _____, 20__.

Township of Brock
Public Works Department
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Schedule 2
Pricing Schedule

The undersigned agrees to supply and deliver one vehicle for the following price, including HST – All in accordance with the conditions and specifications contained within Tender B2023-PW-24.

Item	Description	Qty	Model Year	Delivery Date: D/M/Y	Unit Price	H.S.T.	Total Tender Price
A.	New One Ton Regular Cab and Chassis Truck and Aluminum Dump Box	1					

Company Name

Address and Postal Code

Telephone Number

Email Address

Signature – Per Company

Name and Title – Please Print

NOTE: If the bidder is a limited company, then this offer must be signed by the signing Officers and the corporate seal affixed.