

From: [Ontario Heritage Trust](#)
To: [Brock Clerks](#)
Subject: New! Email delivery of Ontario Heritage Act documents
Date: August 4, 2021 9:56:21 AM



NEW! Email delivery of Ontario Heritage Act documents

Recently, amendments were made to the Ontario Heritage Act (OHA). This message today is to inform you specifically about changes to document service as it relates to the OHA Register.

Under Section 23 of the OHA, the Ontario Heritage Trust is mandated to keep a register of statutory documents related to all properties designated under Parts IV, V and Part VI of the OHA. This central repository tracks and holds legal documents and notices of council decisions, approvals for alterations and ministerial orders for properties protected under the act. These documents are generally served on the Trust by municipal clerks or other municipal staff responsible for OHA designations.

A change has been made to the OHA to allow for document service “by email to the last known email address of the person to whom delivery or service is required to be made.”

If you are sending documents electronically to the Ontario Heritage Trust for inclusion in the OHA Register, we request that you upload documents using our [web form](#). If you have any issues with the form, please email documents directly to the [Provincial Heritage Registrar](#).

Personal service, mail and courier are still allowed. We ask that you please choose only one delivery method and not send duplicates. If you choose to send hard copy documents, they can be sent to:

Attn: Provincial Heritage Registrar
Ontario Heritage Trust
10 Adelaide Street East
Toronto, ON M5C 1J3

If you have any questions or concerns, please contact the Provincial Heritage Registrar at 437-246-9092 or by email.

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