



Request For Tender

The Corporation of the Township of Brock

Number: B2020-PW-13

Scope: This tender provides for the supply and delivery of One Three Quarter Ton Pick Up Truck with Crew Cab, 4 x 4 Drive with Nominal 8 Foot Box for the Township of Brock, all in accordance with the terms, conditions and specifications of this tender.

Closing Date and Time: Tenders will be received by Paul Lagrandeur, Director of Public Works, Township of Brock, 1 Cameron Street East, P.O. Box 10, Cannington, Ontario, L0E 1E0, until 2:00 p.m., local time, Thursday, October 29, 2020 – in a sealed envelope clearly marked as to contents.

**Paul Lagrandeur, Director of Public Works
Township of Brock
1 Cameron St. E., P.O. Box 10
Cannington, Ontario
L0E 1E0
Phone: (705) 432-2355 Ext. 242
Facsimile: (705) 432-3487
Email: plagrandeur@townshipofbrock.ca**

Request for Tender No. B2020-PW-13
The Corporation of the Township of Brock

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Part 'A' – Information to Bidders

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1. Submission of Bids

Bids must be submitted in a sealed envelope with the following label attached thereto and identified with the tender number.

Tender / Proposal

**Paul Lagrandeur, Director of Public Works
Township of Brock Public Works Department
1 Cameron St. E., P.O. Box 10
Cannington, Ontario
L0E 1E0**

**Project: Supply and Delivery of One (1) – Three Quarter Ton Pick Up Truck
Number: B2020-PW-13
Closing Time/Date: 2:00 p.m., local time, Thursday, October 29, 2020**

2. Inquiry

Any questions regarding specifications in this tender should be directed to the above noted at telephone number (705) 432-2355, ext. 242.

3. Sales Taxes

Bidders shall include H.S.T. in this tender where specified. P.D.I. and freight costs are to be included. Air tax of \$100 to be included in the unit price bid, where applicable.

6. Locations

Vehicle shall be delivered FOB to the Beaverton/Thorah Patrol Yard, B27305 Sideroad 17, south of Beaverton (off Regional Road 23).

7. Basis of Award

It is the intention of the Township of Brock to award this tender to the lowest priced acceptable bid for each vehicle listed in Part 'C', Pricing Section. The Township of Brock reserves the right to consider delivery lead times and associated costs in the analysis of bids and award of contract and has the right to award based on combining sections.

8. Minimum Specifications

Where minimums are called for, the unit shall meet or exceed the capacity, size and/or performance specified. Since manufacturers may change specifications from time to time, the Township of Brock reserves the right to accept minor deviations from the minimum specifications herein, provided that the proposed unit meets or exceeds the Township of Brock's requirements for its operation.

Where specific manufacturers' models/components/parts/accessories have been identified as "or equivalent", bidders proposing equivalent alternative products must specify the proposed equivalent. Should the Township of Brock require additional supporting documentation in order to determine the acceptability of the proposed equivalent, the requesting bidders shall furnish same by no later than 3 working days of the Township's request, otherwise, the proposed equivalent equipment will no longer be considered. Final determination of the proposed equivalent equipment shall be made by the Township of Brock, at its' sole discretion.

Bidders are requested to carefully review all minimum specifications listed in Part 'C'. Bidders wanting to suggest a revision to the minimum specifications must fax a written request to the Director of Public Works at least five days prior to the tender closing date/time, explaining the reason for the suggested change. The Township of Brock may or may not consider these suggested changes at its discretion.

9. OEM and After Market Upgrades

Bidders are asked to carefully identify all OEM options, upgrades and/or accessories that may be listed in the minimum specification given. All costs associated with these optional upgrades must be included in the unit costs bid.

Bidders who are not able to supply OEM options are expected to supply and install equivalent quality after market accessories that meet minimum tender specifications and include such costs as part of the tendered unit price per vehicle. Bidders should clearly indicate if any after market products or equipment are being supplied by noting an "A.M." beside each "yes" response to the minimum specifications listed in Part 'C' of this document.

10. Licensing

Each vehicle shall be licensed by the successful bidder and the Township of Brock shall be notified of the applicable cost after award. Each vehicle shall be licensed to the maximum GVW.

11. Non-Conformance

The Township of Brock's fleet section shall inspect the unit prior to or when delivered to determine if it has been supplied in accordance with the specifications of this tender. If deficiencies exist, the Township of Brock shall reserve the right to:

- a. Direct the supplier to immediately correct deficiencies or replace the unit provided at no additional cost to the Township of Brock.
- b. Failing immediate action by the supplier, the Township of Brock will correct the deficiencies and deduct from payment to the supplier the total costs incurred, OR
- c. Where in the opinion of the Township of Brock's fleet inspector, it has been determined that the deficiencies are substantial and cannot be remedied through repairs or modifications to the unit supplied, cancel the contract pursuant to Part 'B', Item 15.

13. Dealer *markings* or *transfers* are not to be applied to these vehicles.

14. Service / Shop Manuals

A complete set of service and shop manuals is required for all different models bid herein.

15. Pricing

Prices shall remain firm for 90 days for additional vehicles if required.

16. Electronic Copy of Tender

This tender document (and drawings and other attachments where applicable) is available by email or may be obtained through our website at www.townshipofbrock.ca.

All submissions, however, must be in hard copy. Any information contained in the Tender that is changed by the Tenderer (except for filling in the blanks) will be grounds for disqualification.

Email Address: plagrandeur@townshipofbrock.ca

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1. Submission of Bid

Bids must be submitted on the form provided and in a sealed envelope clearly identifying the tender/proposal number and the bidders name and address.

Bids must not be restricted by a statement added to the bid form or by a covering letter, or by alterations to the bid form supplied unless otherwise provided in the document.

The bid must be signed by a designated signing officer of the bidding firm.

If a joint bid is submitted, it must be signed and addressed on behalf of each of the bidders.

Bids must be legible, written in ink, or typewritten. Erasures, over-writing or strikeouts must be initialed by the person signing on behalf of the bidding company.

Bids received after the closing time specified in the documents will not be considered and will be returned unopened.

Where bonds are required, the Agreement to Bond form must be executed and submitted with the bid.

Should a dispute arise from the terms and conditions of any part of the contract, regarding meaning, intent or ambiguity, the decision of the Township of Brock shall be final.

2. Clarification of the Document

Any clarification of the Document required by the Bidder prior to submission of its bid shall be requested through the Township of Brock's contact identified in the document. Any such clarifications so given shall not in any way alter the document and the company and the Township of Brock hereby agree that in no case shall oral arrangements be considered.

No officer, agent or employee of the Township of Brock is authorized to alter orally any portion of these documents.

During the period prior to submission of bids, alterations will be issued to bidders as written addenda. The bidder shall list in its bid all addenda that were considered when its bid was prepared.

3. Delivery

Time shall be material and of the essence of this tender contract. Delivery of the unit shall be performed by the company as soon as possible and in any event, within the period set out herein as the guaranteed date of delivery after receipt of a purchase order thereof.

4. Pricing Requirement

Prices shall be in Canadian Funds, quoted separately for each unit, F.O.B. the Beaverton/Thorah Patrol Yard.

All prices bid shall include applicable customs duty, excise tax, freight, insurance and all other charges of every kind attributable to the delivery of each unit, and where applicable/identified H.S.T. shall be shown.

If the bidder intends to manufacture or fabricate any part of the work outside of Canada, it shall arrange its shipping procedures so that its agent or representative in Canada is the importer of record for customs purposes.

5. Correction of Defects

If at any time prior to three years (or specified warranty/guarantee period if longer than one year) after the actual delivery date of the equipment, any part of the equipment becomes defective or is deficient or fails due to defect in design, material or workmanship, or otherwise fails to meet the requirements of the contract, then the company, upon request, shall make good every such defect, deficiency or failure without cost to the Township of Brock. The company shall pay all transportation costs for parts and/or equipment repairs.

6. Bid Acceptance

The Township of Brock reserves the right to award by item or all items of the tender; to accept or reject any bids in whole or in part; if in so doing, the best interests of the Township of Brock will be served. No liability shall accrue to the Township of Brock for its decision in this regard.

Unless otherwise specified, bids shall be irrevocable for 30 days after the official closing time.

The Township of Brock shall issue a purchase order to the successful bidder(s) as notice of award and acceptance of the contract by the Township of Brock.

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**One (1) 2020 ¾ Ton Pick-Up Truck, Crew Cab, 4 x 4 Drive – Nominal 8 ft. Box
8 Cylinder – Automatic Transmission**

Make	Model	Wheel Base – Specify	G.V.W.R. – Specify	V8 Engine - Specify
Chevrolet	Silverado 2500			
Ford	F250 XL			
Dodge	RAM 2500			
GMC	Sierra 2500			
Vehicle shall be white and equipped with all standard factory equipment for the models indicated and include, but not be limited to the following. Please verify that the model quoted meets the minimum specifications noted below by indicating Yes/No/Specify for each entry.				
Description:	Yes	No	Specify:	
Body/Cab:				
4 door crew cab				
Seats – Split Bench Type – 40/20/40				
Deluxe Cloth Upholstery, Neutral Color				
Rubber or vinyl floor covering				
Nominal 8 ft. box with internal fenders				
Full width hinged tailgate				
Rear Step Bumper with tread plate, suitable for trailer towing				
Spray on box liner – Linex, Rhino or equivalent				
Driver and passenger air bags				
Interior Mirror – day/night				
Cab Accessories:				
Power windows				
Power locks				
Cruise control				
12V Auxiliary Power Outlet				
AM / FM radio				
Outside mirrors – two, below eye level				
Block Heater				
Intermittent Wipers				
Instrument Package – oil pressure, temperature, volt/ampere gauges				
Cab full length step boards				
Cab floor mats				
Transmission:				
4 or 5 Speed Automatic – Specify:				
Heavy Duty Engine and Transmission Cooling				
Steering and Brakes				
Power Assisted				
4 Wheel Anti-Lock Brake System (ABS)				
Suspension:				
Front Sway bar				
Front & Rear Heavy Duty Shock Absorbers				
Wheels and Tires:				
Five manufacturer's standard first line all-season steel belted radial ply tires				
Wheel Base – minimum 158" (¾ ton, 4 door crew cab, 8' box)				

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Description:	Yes	No	Specify:
95 Amp., minimum			
Battery:			
600 CCA minimum, maintenance free – Specify CCA			
Factory Options:			
Differential			
Locking/Limited slip differential – Specify: and Specify: Ratio			
Service Manuals:			
Provide separate cost if applicable - electronic service manual			
Provide separate cost if applicable - paperback service manual			
Licensing:			
NOTE: Units shall be licensed by the successful bidder at the Municipality's cost. Successful bidder shall advise of cost after award. Unit shall be licensed to the maximum GVW			
After-market Options: (to be fully installed as part of this tender)			
The following modifications/additions are required to put this vehicle into service with the Municipality.			
Back Up Alarm – 97 Decibels			
Trailer Hitch:			
Trailer Hitch complete with 2" receiver, pintel hook, adapter, electric trailer brake control ("Hidden Hitch" – Part #39503), receptacle ("Grote" – Part #82-1016)			
Ultra-pin receptacle, three hole mount, material: die cast zinc SAE: J560			
Front Tow Hooks			
Mud Flaps: all four wheels			
Environment:			
Air Conditioning			
Color: Bright White Clear Coat			
Rust Inhibitor – Specify:			
Back Rack			
Amber strobe light – mounted on back rack, wired and switched			
2½ lb fire extinguisher mounting bracket installed			
Additional Options to be provided at no additional cost as listed below			
Back-up camera			

Guaranteed Delivery Date: **On or Before** _____ **20**__.

Part 'C' – Form of Tender

Pricing Section

The undersigned agrees to supply and deliver the vehicle for the following price, including HST – All in accordance with Parts 'A', 'B' and 'C' of this tender.

Description	Qty	Model Year	Delivery Date: D/M/Y	Unit Price	H.S.T.	Total Tender Price
¾ Ton Pick-up	1					

Tender Submitted By: _____
Company Name

Authorized Official: _____
(Please Print)

Address: _____

Title: _____
 Authorized Signature: _____

Telephone: _____

E-Mail Address: _____

Facsimile: _____

Date: _____