



Township of Brock – Proposals to Operate Concession Booth (Rick MacLeish Memorial Community Centre)

The Township of Brock is accepting proposals from our not for profit user groups to operate the concession booth at the Rick MacLeish Memorial Community Centre for the coming season (November 2022 to March 2023- depending on the season length).

Proposal should address being open: 26 hours/week

Monday to Friday 5:00-8:00 pm

Saturday 8:00-1:00 pm

Sunday 8:00-2:00 pm

In addition:

- User group operating must be a user group in good standing who will operate the booth to raise funds for their organization;
- User group will ensure that they will provide insurance that will cover their concession booth management activities;
- User group will be responsible for all Health Department inspections and to meet the requirements such as cleanliness, food prep, safety, etc.;
- User group is responsible for all purchases or rentals of equipment to operate the concession booth;
- User group is responsible to manage their own supplies and to ensure they have personnel for any deliveries, etc.;
- User group is responsible to schedule their volunteers to manage the concession booth;
- User group will be required to sign a contract for the season;

Township is prepared to rent the space to the selected user group for a fee of \$100/month based on meeting the requirements above including the minimum number of hours to be open.

Proposals are to be received indicating your willingness to take this on. A tour of the snack bar can be arranged by contacting Wilf Perrault Arena Manager. We recommend you tour the snack bar before you send in your proposal and can contact Wilf.Perrault@brock.ca

Proposals should be sent to Wayne Ward Facilities Manager- Wayne.Ward@brock.ca Further questions should also be sent to Wayne if need be.