



Brock COVID-19 Property Tax Penalty and Interest Relief Program

Intake Period September 21 to October 31, 2020

The Township of Brock is offering a Property tax Penalty and Interest Relief Program for residential property owners who have been financially affected as a result of the COVID-19 pandemic.

Please use this form to request a waiver of interest and late payment penalties on overdue property taxes from August 1, 2020 to November 30, 2020.

Instructions

1. This application must be completed by the owner(s) of the property.
2. Applications must be completed in full to be considered.
3. Application must be received in our office on or before October 31, 2020 to be considered.
4. If you are registered for pre-authorized payment (monthly or due date) and want to take advantage of the deferral program and delay payment of your final property tax bill, your pre-authorized debit plan will be cancelled once you notify our office in writing or upon receipt of this application. Should you wish to reinstate your plan for the next year, you will be required to submit a new application form by November 30, 2020.

Please note: Applicants are encouraged to make any possible payments towards your tax accounts. Late payment penalties and interest charges will only be waived where payment in full for all property taxes owing for the year have been received by November 30, 2020. Where any portion of property taxes remain unpaid after November 30, 2020 (excluding any supplementary or omitted taxes that may have been levied for the year and which are not yet due), any late payment penalty or interest charges incurred will remain due and payable on the account.

Eligibility Criteria:

The following criteria must be met to be eligible for the Township of Brock COVID-19 Property tax Penalty and Interest relief program:

1. I am applying for relief for a taxable residential property and it is my primary residence.
 - (a) Yes
 - (b) No
2. I paid all property taxes in full up to and including the February 2020 interim installment.
 - (a) Yes
 - (b) No
3. I have experienced severe demonstrable financial hardship directly related to the COVID-19 pandemic in one or both of the following categories:

This document is available in alternate formats upon request.
Please contact the Clerk's Department at 705-432-2355.

- (a) Temporary or permanent loss of employment
- (b) A decrease in income of greater than 70%.

Please provide documents with your application that demonstrate extreme financial hardship related to the COVID-19 pandemic. Types of acceptable documentation include:

1. Documents that establish disruption of employment beginning in March 2020 or later. Record of Employment form, Notice of lay-off, Notice of termination, etc.
2. Evidence of application/acceptance to receive benefits under federal/provincial COVID-19 related relief programs (e.g., Canada emergency Response Benefit CERB; Emergency Leave, or similar programs).
3. Any other document, form or evidence that establishes severe demonstrable financial impacts, as determined in the sole discretion of the Treasurer.

I understand that the Corporation will handle my personal information in strict confidence in accordance with the *Municipal Freedom of Information and Privacy Act*.

Property Owner's Name in Full	
Name of Spouse	
Property Roll Number	
Property Address	Number and Street: City and Province : Postal Code :
Phone Numbers	Business : Home :
Email address	
Signature	

By submitting this application, I acknowledge the Township of Brock will take steps it deems are reasonable and necessary to verify that the information I am submitting satisfies program eligibility requirements. I acknowledge that my application will automatically be denied if false, inaccurate or insufficient information is provided. I acknowledge that the Township's Treasurer's determinations with respect to eligibility shall be final.

By signing above, I agree that I have read and agree with the eligibility of this program.