

The Corporation of The Township of Brock 1 Cameron St. E., P.O. Box 10 Cannington, ON L0E 1E0 (705) 432-2355

September 9, 2025

**Dear Candidate** 

Thank you for your interest in the appointment process for the position of **Regional Councillor** for the Council of the Corporation of the Township of Brock.

Within this package you will find information about the full Councillor Vacancy Appointment Process as well as requirements to be fulfilled by all candidates.

- Council Vacancy Policy adopted by Council on September 8, 2025
- Nomination Form
- Consent to Release Information Form
- Withdrawal of Nomination Form

Please ensure to bring the original copies of your application forms to be certified by the Clerk or Designate to the Clerk's office during regular business hours (Monday to Friday 8:30 a.m. to 4:30 p.m.) within the application period — **Tuesday September 9, 2025 at 9:00 a.m. — Friday September 26 at 4:00 p.m.** Candidates are encouraged to make an appointment.

Following the close of the application period, all certified candidates will be emailed a meeting invitation to attend the Special Council meeting in person or virtually.

The Special Council meeting for the Council Vacancy Appointment will be held on Wednesday October 8, 2025 at 6:00 p.m. As per the Council vacancy policy, each Candidate shall be permitted 5 minutes to verbally address Council. Should you wish to include a written submission supporting your presentation, it must be submitted electronically to <a href="mailto:clerks@brock.ca">clerks@brock.ca</a> by no later than Wednesday October 1, 2025 at 12:00 p.m. for inclusion on the meeting agenda.

Should you have any questions, please do not hesitate to contact the Clerks Office via email <a href="mailto:clerks@brock.ca">clerks@brock.ca</a> or by phone 705-432-2355.

Thank you once again for your interest in serving the residents of the Township of Brock.

Sincerely,

Fernando Lamanna Deputy CAO and Clerk

If this information is required in an accessible format, please contact the Township at 705-432-2355.