



The Township of Brock Minor Variance Application

Office Use Only

Date Received:

File Number:

The undersigned hereby applies to the Committee of Adjustment for the Corporation of the Township of Brock under section 45 (1) and/or (2) of the Planning Act, R.S.O. 1990, as amended, for relief and/or permission, as described in this application, from By-Law Number 287-78-PL (as amended).

Application for: Minor Variance (section 45(1)) ☐ OR Permission (section 45(2)) ☐

Notes:

It is required that one original signed and commissioned hard copy of this application be filed with the secretary-treasurer of the Committee of Adjustment, together with the survey or sketch, accompanied by the payment of the non-refundable Minor Variance application fee* per the Planning Fees By-law, as indexed**, in cash or by cheque made payable to the Township of Brock as follows:

Township of Brock Committee of Adjustment
1 Cameron Street East, P.O. Box 10
Cannington, Ontario L0E 1E0
planning@brock.ca

*Plus **additional fees** for agency review (Conservation Authority/Health Department). Please contact the secretary-treasurer for current agency fees that apply to your minor variance application.

** If you are unsure as to the fees payable, please contact Brock Township Development Services staff. **Note: Fees are non-refundable. Complete applications must include all fees.**

1. **Name of Owner:** _____
Address _____

Telephone _____ Email _____
2. **Authorized Agent (if any):** _____
Address _____

Telephone _____ Email _____
3. **Official Plan Designation:**
Durham Regional Official Plan _____
Brock Township Official Plan _____
4. **Zone Category** _____
5. **Nature and extent of relief applied for:**

6. **Why is it not possible to comply with the provisions of the by-law?**

7. **Property Description:**
Municipal Address: _____
Lot/Concession No. ____ / ____ Lot/Registered Plan No. ____ / ____
Reference Plan/Part No. _____ / _____
Assessment Roll Number (if known): _____

8. **Dimensions of Subject Land:**

Lot Area: _____ Frontage _____

Depth _____

9. **Access to subject land by:**

Municipal Road: Maintained all year _____

Seasonally _____

Regional Road _____

Provincial Highway _____

Other Road or
Right-of-Way _____

Water _____

If access is by water only, please attach a description of the parking and docking facilities and the approximate distance of these facilities from the subject land and the nearest public road.

10. **Existing uses of the subject land** _____

Length of time the existing uses of the subject property have continued _____

Proposed uses of the subject land _____

Date of acquisition of subject land _____

Date of construction of all buildings and structures on subject land

11. On the next page, please provide particulars of **all** buildings and structures on or proposed for the subject land (please attach a separate sheet if necessary):

Type of Building	Setbacks from Lot Lines (Metres)				Dimensions			Number of Storeys	Ground Floor Area	Gross Floor Area
	Front	Rear	Side	Side	Height	Width	Depth			
Existing Building No. 1										
Existing Building No. 2										
Existing Building No. 3										
Proposed Building No. 1										
Proposed Building No. 2										
Proposed Building No. 3										

12. **Services:**

Water Supply:	Municipal Water	<input type="checkbox"/>	Private Well	<input type="checkbox"/>
	Other (Specify)	_____		
Sewage Disposal:	Municipal	<input type="checkbox"/>	Private	<input type="checkbox"/>
	Other (Specify)	_____		
Storm Drainage:	Storm Sewers	<input type="checkbox"/>	Open Ditch	<input type="checkbox"/>
	Swale	<input type="checkbox"/>	Other (Specify)	_____

13. **Related Applications that have been Submitted:**

	Yes	No	File No.	Status
Consent (Severance)	<input type="checkbox"/>	<input type="checkbox"/>		
Subdivision	<input type="checkbox"/>	<input type="checkbox"/>		
Condominium	<input type="checkbox"/>	<input type="checkbox"/>		
Site plan	<input type="checkbox"/>	<input type="checkbox"/>		

14. If known, has the subject land ever been the subject of an application under section 45 of the *Planning Act*?

Yes ☐ File No. _____ No ☐ Unknown ☐

15. **Owner Authorization** (to be signed by Owner if agent has been appointed)

As of the date of this application, I am the registered owner of the lands described in this application. I have examined the contents of this application, certified as to the correctness of the information submitted with the application insofar as I have knowledge of these facts and concur with the submission of this application to the Committee of Adjustment for the Township of Brock by the following who I hereby appoint as my agent:

_____ OF _____
Name of Agent (please print)

For the purposes of the Freedom of Information and Protection of Privacy Act, I/we consent to the disclosure of any personal information provided in the processing of this application, under the Planning Act, to any person or public body.

Signature of Owner

Date

16. A notice of the hearing is required to be posted at or near the subject property so that it is clearly visible and legible from a public highway or other place to which the public has access in accordance with the Planning Act. A notice of hearing sign will be made available to you, and it is your responsibility to post and maintain the sign beginning at least 10 days before the day of the hearing until appeal deadline date (dates will be provided). Failure to post the sign as required will result in deferral of the application.

Your signature and declaration on this application indicates that you acknowledge this requirement and will post a notice of the hearing in accordance therewith.

Declaration of Applicant or Authorized Agent

I/we, _____
of the _____ of _____
in the _____ of _____

solemnly declare that:

I/We enclose herewith the non-refundable fee in accordance with the Township's Planning Fees By-law and agree to pay any further costs which may be determined by the Council of the Township of Brock (i.e., legal, planning, engineering, etc.). I/We also agree to reimburse the Township of Brock for any costs which may be incurred before the Ontario Land Tribunal and awarded by that Tribunal arising as a result of this application. Further, additional fees for external agency review (Durham Region, Conservation Authority, etc.) are payable at the time of application to the Township of Brock.

All the statements contained in this application and any attachments thereto are true, and I/we make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the _____

Of _____

in the _____ of _____

this _____ day of _____, 20____

Signature of Applicant or
Authorized Agent

Signature of Commissioner, etc.